**MASHEIN Key Issues Awareness Programme**

**Engaging with Sustainability in Small and Specialist Institutions**

**Hamilton House**

**Mabledon Place**

**London**

**WC1H 9BD**

**2nd June 2016**

***Booking Form***

**Surname:** …………………………………………… **First name(s):** …………………………………………

**Title:**  Prof Dr Mr Mrs Ms Miss

Other (please state)

**Position held:** …………………………………….. **Institution:** ……………………………………………

**Address for correspondence (including department):**

**Phone:** ………………………………………………. **E-mail:** ………………………………………………….…

**Administrator’s e-mail: ………………………………………..**

**Do you have any dietary requirements?** If yes, please state:

**Do you have a disability, or any other requirements?** If yes, please let us know how we can accommodate you:

**Programme Fee**

* The programme fee for participants from small institutions which are members of the Leadership Foundation for Higher Education is £95
* For delegates from institutions which are not members of the Leadership Foundation for Higher Education the programme fee is £120

**My institution is/is not a member of the Leadership Foundation for Higher Education**

(Please delete as appropriate)

**Please invoice my institution, for the attention of:**

……………………………………………………………………………………………………………………..………………

**Closing Date: Friday 27th May 2016**

**Cancellation Charges**

* Cancellations made after Monday 16th May – the full fee will be payable to MASHEIN
* **Non-attendance will be charged at the rate for non-members**

**Data Protection Act**

Please indicate your agreement with the following:

I agree to my name, title and institution being featured on the attendance list distributed to all delegates at the named event.

I agree to the information I have supplied on this form being stored in an electronic format by MASHEIN and the Leadership Foundation for Higher Education.

**Please return the completed booking form to:**

Rebecca Bull, MASHEIN Project Director, MASHEIN Office, Bishop Grosseteste University, Longdales Road, LINCOLN, LN1 3DY

**Tel:** 01522 583719  **Fax:** 01522 530243 **E-mail:** r.j.bull@bishopg.ac.uk