

MEETING NOTES

Meeting notes for EAUC Transport Planning Network Group
Held on 10th December 2014
The Boardroom, University of Westminster

Present: Adam Tewkesbury (Chair) – University of Southampton
 Lisa Walkley - EAUC
 Simon Earp – University of Greenwich
 Ceri Griffin – Cycle Solutions
 Rachel Aldred – University of Westminster
 Nicki Littlefield – Middlesex University
 Karen Standbridge - University of Reading
 Rebecca Allen – Newcastle University
 Fiona Macey – University of York
 Monica Guise – University of Birmingham
 Joanna Ward - Sustrans
 Ian Rodham – University of Cumbria
 Simon Forth – University of Wolverhampton
 James Morvan – University of the West of England, Bristol
 Tharntharn Sapsaman (Minute Taker) – University of Westminster

Apologies: Jandi Pearman

1	Introduction and apologies	
	As above with TS to co-chair	Noted
2	EAUC Re-launch of LiFE and the Sustainability Exchange: Lisa Walkley	
2.1	<p>LiFE</p> <ul style="list-style-type: none"> • An institution-specific planning and self-assessment tool to improve social responsibility and environmental performance • Excel spreadsheet: free member access to LiFE (eauc.org.uk/life) • Will be accredited in mid-2015 • Provide flexible approach, annual review, feedback and support 	Noted
2.2	<p>The Sustainability Exchange</p> <ul style="list-style-type: none"> • The UK's first centralised information portal and online community for HE and other organisations, allowing them to interact and share their sustainability experiences (sustainabilityexchange.ac.uk) • Delivered by the EAUC and led by Staffordshire University • Funded by HEFCE through its Leadership 	
3	Brompton Bike Hire at the University of Greenwich: Simon Earp	
	<ul style="list-style-type: none"> • Started at UoG in 2012 for staff and students with gre.ac.uk email address • Funded by UoG car parking fee • 50 bikes available at 4 docking stations • £10 for yearly membership • Free from Monday to Friday with an extra charge for weekend hires (£6/day) as incentives to return the bikes 	Noted

	<ul style="list-style-type: none"> • Currently have 151 members with 1,595 actual hires (25%); revenue of £408/hire and £500 subscriptions (Apr – Sep 2014) • Minimal management time: Brompton Bike handles all the service and maintenance • There were a few issues with stolen bikes 	
4	Cycle Solution: Ceri Griffin	
4.1	<p>Cycle Hire Scheme</p> <ul style="list-style-type: none"> • Modelled on Velib network in Paris • Serco as the service provider • Barclays Bank as the primary sponsor from 2010 to 2015 • Centrally located with 8000 bikes and 570 docking stations (March 2012) • Only £72,000 from the first 1.4 million journeys generated revenue with 44% earned from £150 late return fee • Not a death until July 2013 – a cyclist killed in Aldgate East • 49% of users said the scheme prompted them to start cycling in London • Issues occurred: cost of maintenance, cycling safety and limited expansion <p>Discussion: Low fatal rate of Cycle Hire Scheme?</p> <ul style="list-style-type: none"> • Speed of cyclist • Size and weight of the bikes • Main users: tourists and visitors 	Noted
4.2	<p>Cycle Solutions</p> <ul style="list-style-type: none"> • From the start to finish: 4-5 days • 18-month warrantee for EAUC members • Can be tailored to university/employees needs • Free phone app available for every employee (called <i>ride mapper</i>) to search for routes, carbon emission, price, availability and nutrition • Offering price match with no minimum order value: suitable for employees, including staff with low income • Local shops purchase is available • If employment ends before 12 or 18 months the institution will be responsible for the cost • 10% discount for students 	Noted
5	Group discussion: Does/would cycle hire help you deliver your Travel Plan?	
	<ul style="list-style-type: none"> • University of Reading: 3 docking stations with £1/hour (£50 yearly membership fee for 30 minutes free); payment system is still an issue • Newcastle: Scratch Bike from 2011 until the 2013; went bust • University of Cumbria: £50/bike hire for staff and students; bikes must be returned by the end of June 2015; IR to send the URL of this scheme to AT • University of West England: attempt to shift bus use to bike use for free • University of Westminster: staff and students require more and better changing facilities • University of Southampton: experiencing the same issues with changing facilities and the development • Sustrans (Nottingham Trent University): students get fined for £15 if they 	KS RA IR JM TS AT

	<ul style="list-style-type: none"> don't have their lights on while cycling on campus Sustrans have a cycle park design guide to share 	JW
6	The Near-Miss Project: Rachel Aldred	
	<ul style="list-style-type: none"> Measure near miss occurrence by collecting one-day diary from cyclists all around the UK Aim to understand the <i>perception</i> of cycling safety, the relationship between people who have experienced nearmiss incidents and people who stop cycling and the emotional impact on future cycling. One-day diary approach: choose your own day to reduce bias; received around 1700 daily diaries with 25,000 miles of cycling The result will be used to prevent not near-injury incidents, including suggestions from participants. More info at nearmiss.bike 98.6% of participants are interested to know the result Rachel to send copy of the survey round the group • See the results from this project at the EAUC Annual Conference 'Challenging Connections'. Rachel is delivering a workshop on Tuesday 24 March - bit.ly/1z5HAQM 	Noted
7	Bike Recycling Scheme	
	<ul style="list-style-type: none"> Monthly recycling scheme: £60/bike Trained homeless people to refurbish bikes and resell them AT to circulate Cycle Etiquette Policy Donor card The big gift scheme by NUS Use pick-up (cargo) bikes FM to send AT list of suppliers to and/or not to use 	FM AT FM
8	AOB	
	AT to circulate additional information discussed in the meeting to members	AT
9	Next Meeting	
	<p>Suggestions</p> <ul style="list-style-type: none"> • Green fleet management and electric vehicles – EAUC Conference workshop on 24 March “Optimising your fleet to reduce emissions, fuel bills and collisions” bit.ly/1z5HAQM • Sustainability abroad - business travel • Date and time to be decided and confirmed • Parking debts • Green permits • Local parking pace rent 	MG JW AT FM