

# Briefing Paper for HE Climate Action Toolkit with Climate Commission Council

Date and time: October 28th, 1300-1430

Venue: Virtual

## About the Event

The [Climate Commission for UK Higher and Further Education](#) is working to coordinate climate action in the sector.

In July, the Commission launched its [Climate Action Roadmap for FE Colleges](#), produced in partnership with [Nous Group](#). Building on the Roadmap and [EAUC's Climate Emergency Framework](#), the Commission is producing a climate action toolkit for the higher education sector.

The [HE Climate Action Toolkit](#) is a resource identifying critical elements of climate action universities should consider to advance sustainability at their institution; it also signposts corresponding resources. The toolkit can be used at all levels of an HE institution.

Please note, this is the first draft of the toolkit. We expect further changes in its design, layout and content informed by feedback from this event and further discussions.

This event will be co-chaired by Climate Commission Council members Dr. David Llewellyn (Vice-Chancellor, Harper Adams University) and Professor Trevor McMillan (Vice-Chancellor, Keele University).

Aim of the event:

- To seek insight from the Climate Commission Council on how to improve the HE Climate Action Toolkit. Particularly, how can we make it accessible and relevant to university leaders?

Key Reading:

- HE Climate Action Toolkit Draft (attached to this email)

Suggested Reading:

- [FE Climate Action Roadmap](#)
- [EAUC's Climate Emergency Framework](#)



# Agenda

- Introduction and housekeeping (10 minutes)
- Share initial thoughts on the overall toolkit draft (30 minutes)
  - 'Is the toolkit sufficiently relevant, accessible and comprehensive to meet the needs of university leaders? What is missing?'
- Test sections of toolkit draft in breakout rooms to identify improvements (20 minutes)
  - Each breakout room will be assigned a section of the toolkit
  - A breakout room facilitator will guide discussion and take notes to report back to the wider group
  - Please explore the section and answer the following questions:
    - Do the elements sufficiently consider university leaders' priorities? Is the language accessible and relevant to high-level management?
    - How can this section be improved upon?
    - Are there any other key resources to include?
- Briefly share breakout room discussions with the wider audience (15 minutes)
- Q&A and general comments about sharing the toolkit (15 minutes)

## Breakout Room Topics and Facilitators

Breakout room facilitators will lead 20 minute discussions on specific parts of the toolkit to identify improvements. They will share discussions with the wider audience.

- **Breakout Room 1:** David Llewellyn (Council member and Vice-Chancellor, Harper Adams University) Section: Leadership and Governance (including Investment) pg.11
- **Breakout Room 2:** Trevor McMillan (Council member and Vice-Chancellor, Keele University) Section: Research and Knowledge Exchange pg. 18
- **Breakout Room 3:** Stephen Marston (Council member and Vice-Chancellor, University of Gloucestershire) Sections: Teaching pg. 16
- **Breakout Room 4:** Manveer Gill (Student Climate Commissioner and Warwick University Graduate) Section: Community Engagement pg. 20
- **Breakout Room 5:** Jim Longhurst (Climate Commissioner and Assistant Vice-Chancellor of the University of the West of England) Section: Campus Management pg. 22

