

Whilst we were meeting' EAUC NW Regional Group

Time: 9.30am – 12.30pm

Date: 2nd Dec 2014

Venue: LJMU

Present: Pam Reynolds (PR), Blackpool & The Fylde College
Emma-Louise Aston (EA), EAUC
Martin Christie (MC), Liverpool John Moores University
Emma Bartlet (EB), University of Central Lancashire (UCLAN)
Conor Edwards (CE), Winstanley College
Alice Rose Elliott (ARE), University of Chester
Rachael Hanmer-Dwight (RHD), Liverpool John Moore's University
Claire Davies, The Manchester College
Helena Grant, Lakes College West Cumbria
Allan Nickson, Myerscough College
Linda Chapman, Blackpool & The Fylde College
David Sharrock, Runshaw College
Suzanne Hartley, Liverpool Hope University
Clair Challen, University of Central Lancashire (UCLAN)
Glen Marsden, The University of Manchester
Samantha Oxford, University of Liverpool
Pamela Brandwood, Edge Hill University
Shaun Wykes, University of Salford
Samantha Stewart, University of Chester

Minutes: Linda Chapman/Pam Reynolds

Apologies: Jen Strong, Andrew Wilcock

Agenda Item	Issue / Discussion	Outcome / Action	Deadline	Resp
1	<ul style="list-style-type: none">Welcome to LJMU from the VC - Professor Nigel Weatherill			

2	<p>Introductory session and welcome from Pam Reynolds and Emma- Louise Aston</p> <p>Brief introduction from EA about the role of EAUC and the NW group.</p>	<p>The EAUC is a well establish organisation working with a wide variety of FE and HE organisations that can offer expertise and resources for sustainable development.</p>		
3	<p>Facilitation of objectives and roles within the group:</p> <ul style="list-style-type: none"> • Everyone will have a voice and this group is a platform to share ideas across NW institutions • A call for Chair and Secretary roles • Quarterly meetings • Leading Topic 	<p>This group will be member lead with an aim to share resources and provide support through the email forum. A survey will be sent out after to the event to gauge participants feedback and expectations</p> <p>EA asked the group if anyone would be willing to volunteer as Chair or Secretary. It was mentioned that ARE from Chester University would like to Chair the group. EA asked the group to consider the Secretary and also minute keeper role for future events. EA would follow this up through the NW forum if no one comes forward at the event.</p> <p>EA asked if quarterly meetings would be suitable, to which everyone agreed. EA also asked if institutions would come forward and provide a venue for future events. EA added that lunch would not be provided by the EAUC at future events.</p> <p>EA asked the group to suggest topics for discussion on the email forum and at the next event. EA will send out a survey after the event asking participants to suggest topics.</p>	<p>19/12/14</p> <p>19/12/14</p> <p>30/01/14</p> <p>10/12/14</p>	<p>All</p> <p>All</p> <p>EA</p> <p>All</p> <p>EA</p>

	<ul style="list-style-type: none"> Utilisation of the email forum Revised Sustainability Exchange (EAUC website) 	<p>PR asked if the group utilised the NW forum or the national EAUC forum. There was uncertainty about the use and function of the online forum.</p> <p>PR pledged to send out more emails and pose more questions for discussion through the forum.</p> <p>EA mentioned that there will be a number of upgrades to the Sustainability Exchange to make the site more user friendly</p>	<p>Ongoing</p> <p>Early 2015</p>	<p>PR</p> <p>EA</p>
4	Staff and Student Engagement	<p>PR presented the Blackpool and The Fylde College case study.</p> <p>EB presented the UCLAN Eco English programme</p> <p>The presentations prompted group discussions about the difficulties of embedding ESD and engaging students with sustainability.</p> <p>PB mentioned how her team were not encouraged to approach the curriculum to embed ESD.</p> <p>After a brief survey of the room it was determined that all the delegates were estates/corporate staff and did not teach full time – the group agreed that this impacts the success of institutions embedding ESD into the curriculum.</p> <p>RHD from LJMU discussed her current research across all curriculum subjects to assess for ESD and determine where this could be implemented.</p>		

	The importance of external speakers to the ESD agenda	<p>The group discussed how students and tutors track their success and progress with sustainability at their institutions through surveys and evaluations. MC from LJMU added that their survey showed that 90% of students wanted sustainability in the curriculum.</p> <p>MC mentioned a link that had a variety of useful presentations for ESD. PR to send the link out to the group</p> <p>Pam to distribute contact details of the Lancashire Global Education Centre who have delivered excellent sustainability training to staff and students, including the SMT at B&FC.</p>	19/12/14	PR
			10/12/14	PR
6	Energy Saving– Presentation on behalf of Winstanley College, group discussion and activity	<p>CE delivered an Energy Saving case study at Winstanley College. This looked at long term and quick wins such as installing a Biomass boiler and LED lighting.</p> <p>This presentation raised a number of questions from the group, such as how to implement behavioural change in staff and students. With LJMU and Cumbria University stating that they had a maximum heating setting of 19 to 20°C. Others discussed the need to promote appropriate clothing in winter and the need for staff to switch off computers and lighting at the end of each day.</p> <p>PR mentioned that she will ask for members for energy saving case studies through the forum. These could then be shared across the NW network.</p>	19/12/14	PR
	Presentation on LiFE	EA discussed the benefits of LiFE and how the spreadsheet had recently been improved for greater ease of use.		