EAUC South Central Environment Managers Meeting

Boldrewood campus, University of Southampton

16th August 2016

Attendees: Dr Neil Smith, Sustainability Manager, Bournemouth University; Victoria Schindel, Sustainability Support Officer, Bournemouth University; Lucy Potashnick, Environment and Sustainability Manager (University of Southampton); Manuel Carvalho, Environmental Officer (Southampton Solent University); Rachel Purdon, Environmental Sustainability Projects Assistant (University of Oxford); Liz Harris, Environmental Projects Assistant (University of Winchester)

Apologies: Mat Jane, Head of Energy and Environment (University of Winchester); Ian McCormack, Energy and Environmental Manager (Portsmouth University)

1. Review of notes from last meeting
    No comments.

2. UoS - A connected University

a. 1862 founded as Hartley Institute
b. 1952 Royal charter
c. 24,500 students
d. Vision - change the world for the better
e. Sustainability included in strategy as core principle - missing some detail under this theme. Push on rankings. 2015 - 2020
f. Carbon - changes in estate. 14/15 increase due to Boldrewood/Mayflower. Relative v absolute KPIs. 50% of electricity from CHP.
g. Estate Development Projects - CMP fund. Refurbishment - support for these projects. Summary projects on website including return on investment eg wind responsive fume extracts.
h. DEC rating changes - chemistry; SU; DEC F/G - highlighting issues facing UoS. Limitations on what can do with investment.
i. Water good savings - leaks; chemistry expt.; waterless condensers; recognised through VC award. Training of students real benefit.
j. Waste & recycling - SCAG partnership. Contamination issue. Bin hangers in halls to give feedback to students (just started).
k. Transport - Travel Plan - more sustainable travel. Car parking space limited. Big push for active travel. Uni-link buses - relationship between UoS plans and bus routes. 14/15: 5.5 million passengers. Single occupancy staff 37%; Student single car occupancy meet target.
l. Student - Blackout; Swap shop; Waste Wars; Live My City - local community, independent stores; Bioblitz (annual) - local school projects - student employability skills. Zebraversity - link to Marwell's Zany Zebras sculpture trail.
m. Sustainable buildings - revisit Policy. Based on BREEAM? Sustainable building positive view. Discussion around BREEAM Excellent. Bu also use EPC A and looking at DEC A. Soft landings - three year post occupancy. BREEAM can be a tick box exercise.

3. Jump - Robin Farwell, Business Development Manager and Graham Simmonds, Managing Director

a. Rewarding positive steps - employees and students. Sustainability & wellbeing. Encouraging behaviours.
b. Localgreenpoints - LA for encouraging recycling
c. Public/private sectors
d. Work with GI - difference is mass participation. Easier to engage with. Two Uni clients - Swansea/Chichester. Complement GI.
e. Swansea Uni brand (Swell) eg. Bring together sustainability & wellbeing. App & browser.
f. Themes - sustainable travel eg cycle to work scheme. Individual & dept accounts. Earn points eg 250 points for beach cleaning. Phase 1 - Estates pilot. Launch wider at start of academic year. News & views on screen. Good way to bring together info. Observed to do the right thing. Calendar of events - populate with national events & local events.
g. Benefices - charities & community projects. Vote for preferred charity. Top team decide.
h. Participate more & win vouchers eg sports & arts centre vouchers
i. Identify the behaviours - Uni responsibility. Broad measures at Swansea. Workshop to develop themes.
j. Measurement - cheating not seen. Observed by others. Say what done rather than pledge. Sense checking built into system. Swansea measure recycling against what say doing.
k. Impact
    i. Reduced energy at RBS - last one out checklists saved 10% elec reduction.
    ii. Chichester - 33% sign up. 59% of participants engaging at least once a week. Reduced sick days - 5.2 to 3.6 days.
l. User journey - opt in to different modules or auto enrol eg recycling. Green champions - extra layer of support for champions. Email weekly to participants. Complete form - needs to be quick. Points added.
m. News stories - drafted by Jump. Can be by Uni (if have resources). Generate content by Jump - proactive. Monthly newsletters drafted by Jump. On-going - eg leaderboard; Jump ceremony at end of year.
n. My dashboard app - update participants on impact eg cycling & calories burnt; money saved by not using car. Assumptions - vetted by independent panel. At individual, team & Uni level.
o. Secure access to performance management dashboard eg impact of programme.
p. Service - Customised platform; awards/donations; branded comms; helpdesk; performance tracking; campaigns (eg double points for walking to work (link to national campaign)); dedicated engagement manager.
q. Cost structure
    ▪ scoping session with Uni key stakeholders (waived fee if go ahead). £850 cost if do not proceed.
    ▪ One off set up fee (£1k - £4k) - depends on complexity
    ▪ Annual running fee (£6.25k - 10k)
    ▪ Cost of rewards - flexible

Benefit in kind? No tax implication below £25. Report to HMRC by Jump (one return for all clients). Needs to be checked. Issue for staff? Chichester - choices such as issuing vouchers or donation to charity or staff event. After 2 years - built up to 33% of staff. Test by students in 2nd year - need more incentives. Pushed out to students in 3rd year. Chichester - equal split btn academic and support staff. Swansea - staff wide launch this year.
Scoping session is key to developing platform, behaviours, rewards etc

Invasion of privacy? Not an issue. Work focused. Aggregate data if someone does not want management to see data.
Link to GI - encourage participation with GI (rewards).
Encouraging more participation is the key aim.

4. GI discussion - link to EMS continual improvement; stay at Gold; Special projects; Expectation on staff. Solent: Gold - event based. Silver greater engagement. Bronze - 10 requirements. Oxford – very impressive number of teams.
5. EAUC update & NW questionnaire
   NS to ask what NW group has done with the information before requesting completion.
6. Green scorecard - SCAG - common goals built into group? Winchester - wrong info. Download data. BriteGreen - comment. People & Planet - request for volunteers. People & Planet - Oxford used A to Z.
7. Staff/student surveys - free lunch at Winchester to ask ques. Oxford - NUS Green gauge for students. Accessing students is an issue. UoS – will share questionnaire.
8. Round robin

University	Good	Not so good
Solent	EcoCampus Gold in Oct. Lucy audits	Geog/env course not open this year. Difficult to recruit students
BU	Student halls - SSO.	Coffeecupgate
UoS	14001 certification - no minor/major/recs. Nigel Williams (NQA) - very focused on env improvements.	Emissions to water - 'only rain down the drain; drain to stream'. More awareness needed. Email image around group. Put plaque on ground (longer lasting).
Winchester	Coffee cups - reducing price 15p + 5p tax on non-recyclable cups	Garden works on trees - contractor cut down 4 beech trees. No pre-inspection. Challenge working with head gardener.
Oxford	Cert to ISO14001 to 6 blgs. Sustainable showcase - 200 attendees. Very successful	Transport problems - logistical nightmare. Funding minibuses to test market. Average one passenger. Build customer base. Link campuses.
BU	Staff travel survey – change from 56% (2014) to 44% (2016) single car occupancy	CMP sign-off further delayed to November

9. Date and location of next meeting
   Mid/late Nov at BU

10. Post meeting note - Sustainability Benchmarking Survey
    In June, the North West Regional Group discussed the outcome of their benchmarking survey. The purpose of the survey is to identify which organisations

are doing what and to enable members to support each other. The survey may also help steer the meeting themes. At the time the survey was exclusive to North West members, although other groups are now considering a similar exercise. In its current form the survey takes 15 minutes to complete.