

Dear EAUC Member

I have pleasure in sending you papers for our forthcoming AGM. It will be held at 14:30 – 16:00 on Wednesday 24 June 2020 virtually via Zoom.

You need to book your place to receive the meeting link at

https://www.eauc.org.uk/shop/mms_single_event.php?event_id=7010.

With this mailing are the following supporting papers:

- [AGM Procedures](#)
- [AGM Agenda](#)
- [Minutes of the last AGM](#)
- [Retirement of Trustees](#)
- [Resolution Paper AGM20-01](#) – Election of a Board Member who will act as Company Director and Charity Trustee
- [Resolution Paper AGM20-02](#) – Election of a Board Member who will act as Company Director and Charity Trustee
- 2019 Annual Trustee Report and Financial Statements can be viewed at www.eauc.org.uk.

Please note:

We ask that Members raise substantive questions by email to the Company Secretary at fgoodwin@eauc.org.uk by Monday 8 June 2020. This will allow the Trustees to prepare a full and informed response.

AGM Procedures

Below is information to assist Members with the procedures of the AGM. Full details can be found in our Memorandum and Articles of Association at http://www.eauc.org.uk/eauc_governance

Who can attend?

Anyone can attend an AGM but only Educational Members can vote. Company Members, Strategic Partners and non-Members are not allowed to vote. Each Educational Member institution can have one representative to vote. All voting is taking place online prior to the AGM. There will be no voting at the AGM.

How many Members need to attend?

We need to have a minimum number of Members to attend (a quorum) - we must currently have 25 or one-tenth of all Educational Members (21 – current Members as of 02 June 2020 is 207) entitled to attend or by proxy – whichever is the lesser. So we need at least 21 Member representatives attending or by proxy to hold the meeting otherwise the meeting has to be adjourned.

What is the purpose of the AGM?

At the AGM you will receive the Annual Trustee Report & Accounts. When required you will accept retired Trustees, elect new Trustees and appoint the auditors. It is an opportunity for the Board and Members to discuss any other business required. Items that require a vote from Members are called Resolutions.

How do I vote?

At AGMs there will be areas that we require Members to vote on (Resolutions). Each Resolution will be put to a vote by the Chair. Proxy voting is undertaken online prior to the AGM using Electoral Reform Services.

Each Member institution has been contacted to nominate their voting representative and voting details have been sent to that person to vote, by proxy, prior to the AGM online. Voting will not take place at the AGM. The online proxy voting results will be verified by an independent scrutineer (Civica – formerly called Electoral Reform Services) and the results will be declared at the AGM by the Chair.

Can I vote online?

Yes, this is the only way to vote. You vote online by using the Civica system by proxy. You can either declare your decision or nominate the Chair to vote on your behalf. We asked Members who their voting representative would be and all Member key contacts or appointed representatives have received an email from Civica with secure voting instructions on how to do this.

Why are you using Civica?

Civica – formerly called Electoral Reform Services - is the UK's leading independent ballot supervisor and expert in the administration of electronic voting. They provide a very reasonably priced service to the charity sector for this purpose. In order to ensure the voting is undertaken transparently and fairly all of the voting process is undertaken by Civica. Civica will confirm the results once the voting is closed and the results will be announced at the AGM.

If you require any further information please contact the Company Secretary, Fiona Goodwin, at fgoodwin@eauc.org.uk.

EAUC Annual General Meeting
24 June 2020 – 14:30 virtually via Zoom

Agenda

1. Welcome and Apologies
Janet Haddock-Fraser, Chair
2. Approval of Minutes of 2019 AGM
3. Retirement of Board Members who act as Company Director and Charity Trustee
4. **Resolution Paper AGM20-01** – Results of the election of a Board Member who will act as Company Director and Charity Trustee – FE Representative
5. **Resolution Paper AGM20-02** – Results of the election of a Board Member who will act as Company Director and Charity Trustee
6. Review of the Year - 2019 Annual Trustee Report & Accounts, followed by questions
Iain Patton, CEO & David Duncan, Treasurer
7. Welcome to our new Chair
James Longhurst
8. Climate Commission for UK Further and Higher Education Students and Leaders update
Manveer Gill, Student Climate Commissioner and James Longhurst, EAUC Climate Commissioner
9. Any other business and close

2. Minutes of 2019 AGM

**Annual General Meeting Minutes
18 June 2019 – University of Manchester and virtually via Zoom
Chair – Janet Haddock-Fraser (JHF)**

A copy of the presentation and papers can be found at
http://www.eauc.org.uk/eauc_governance.

1. Welcome and Apologies

JHF welcomed Members to the AGM as Chair as well as welcoming those attending virtually.

Apologies were received from Chris Long (Bridgend College); Tom Yearley (University of Wales Trinity Saint David); Eunice Simmons (Nottingham Trent University); John French (University of Cambridge); Simon Kemp (University of Southampton); Pete Smith (North East Scotland College); David Duncan (University of Glasgow) and Iain Patton (EAUC).

JHF thanked the EAUC staff for covering whilst Iain was away ill, with particular thanks to Members and Fellows and in particular Fiona Goodwin for keeping the organisation going.

JHF introduced the Board of Trustees.

2. Approval of Minutes of 2018 AGM

JHF will provide an update in this meeting on the diversity of the Board. Any other business was to be raised prior to the meeting and one was raised on diversity which we are covering within this meeting. No other issues were raised and the minutes were approved.

3. Diversity of the Board

JHF noted that as this was raised in the last AGM, the Board have been working on ways to improve the diversity of its membership. We engaged members following last year's AGM to work with us on this. We also sought advice from Advance HE and their work in this area. The Board have now approved the equality and diversity policy for the Board. We recognise as a Board that we need to improve and this is a continuous cycle and this policy is our first step. One area where the Board can actively seek to address diversity is to co-opt Board members when a trustee leaves the Board which the Board have done.

Diversity within the sustainability and education sectors is a much wider issue than just for us on the Board. We are actively improving capacity building through our leadership training programmes such as the Leadership Academy and the Emerging Leaders Programme. We also work closely with other organisations such as Advance HE and their Women in Leadership and Step on Board programmes which promotes the need for wider diversity in leadership roles and

Board positions. We also worked with the NUS, IEMA and Equality Trust with their diversity survey. This important research showed that only 3.1% of UK environment professionals identify as non-white minorities, compared to 19.9% of all UK occupations. Also, 9% of UK students in higher education studying direct feeder subjects to environment professions identify as non-white minorities compared, to 22% of all students in UK higher education. Do you know that the environmental profession is the second least diverse profession in the UK, after farming? So there is a long way to go on employment for members. We are very aware that there is a lot of work to be done in this area and the Board will continue to seek ways to improve our performance and providing more opportunities for a wider range to engage at our Board level. We have also set up our Fellow scheme which recognises those members who contribute to our work we have a good gender split with 14 male and 13 female and we see the Fellows programme a way to enhance leadership in the sector.

4. Retirement of Board Members who will act as Company Director and Charity Trustee

We have had the following retirements from the Board. Jane Davidson from University of Wales Trinity Saint David retired from the Board on 25 September 2018. Jamie Pearson from Edinburgh Napier University retired as Scotland Branch Convener on 5 March 2019.

Eunice Simmons from Nottingham Trent University was co-opted onto the Board on 25 September 2018 and Michelle Brown from University of Edinburgh was elected as Scotland Branch Convener as of 5 March 2019. Branch Conveners also act as Branch Trustees and Directors. The Board is able to co-opt trustees outside of the AGM. Any trustee so appointed will only hold office until the following AGM at which time they will be eligible for election by the Membership which is why Eunice is up for election at this AGM.

We thank Jane and Jamie for all their help and support they have given to the EAUC.

5. Resolution Paper AGM19-01 – Election of a Recommended Co-opted Board Member who will act as Company Director and Charity Trustee

Due to Jane Davidson's resignation, the Board co-opted Eunice Simmons. Eunice was put forward for election at the last AGM when we had two vacancies which members elected for John French and Jim Longhurst. As Eunice was the 3rd highest elected by members and to address the gender balance on the Board, the Board co-opted Eunice and therefore recommended to Members to elect Eunice as a Trustee and Director. Eunice as Deputy Vice Chancellor at Nottingham Trent University is instrumental in a lot of our work. You, our members, have been voting for this online via Electoral Reform Services. The voting closed on 11th June and Electoral Reform Services have verified the results were 100% in favour of this recommendation. Therefore Eunice will now be elected from today's meeting.

6. Review of the Year – 2018 Annual Trustee Report and Accounts

JHF presented the highlights of activities throughout the year in our Annual Trustee Report:

Our Members

Our members are the reason why we exist. We are proud to represent and support 197 universities and colleges across the UK and Ireland. We believe in partnership and collaboration both here in the UK and Ireland and internationally to make our members voice a powerful one through our links with strategic partners and company members. Overall our retention rates remain high at 91% for educational membership and we continue to work hard to maintain this and add value to your membership.

Our Strategy

In 2017 we launched our strategy to support the challenges our members are facing today. This was widely consulted on and we engaged a working group made of members to help us to develop the strategy. This strategy is taking us through the steps to ensure we will transition to and remain a future-focused organisation. We created 6 goals under the strategy and I will highlight the activities we have delivered through each goal.

Goal 1: Strategic Alignment

In October 2018, we launched a new Guide aimed at Governors that highlights the business benefits of sustainability and explains why it is key to the success of higher education institutions. Governors are who your SMT have to report to. We were pleased to work with Advance HE, Universities UK, Committee of University Chairs, Rathbones and University of Edinburgh on developing this guide.

Our Leadership Lab ran again in January following a successful session at last year's conference and we are working with the alumni of all the Leadership Labs to further develop this programme for ongoing support for leaders. We also had another strong cohort in attending our Emerging Leaders Programme and look forward to running this again later this year. Thank you to those who help deliver these programmes.

Goal 2: Advocacy

We launched our Advocacy Strategy in February 2018 as part of the organisation's evolved Strategic Plan. Created alongside members, it captures the key advocacy issues members face and provides the most efficient and effective solutions. To monitor our advocacy work, we sent out an Advocacy Survey in December 2018. We are pleased to report that the results of this survey were hugely positive and we are now able to benchmark and make new targets.

To further raise the profile and voice of our members we have joined Greener UK and Healthy Universities to gain further resources and support for members.

We also continue to work with the NUS, University & College Union, College Development Network and Association of Colleges and led the 4th annual sustainability in education report. With 93% agreeing that students should leave education with sustainability knowledge and skills.

Goal 3: Knowledge Exchange

We harness the wealth of experience and knowledge of our members to ensure on-going creation and dissemination of knowledge with over 3430 resources and welcomed 5 new partners to the Sustainability Exchange. We also held 15 webinars and 55 face to face events for members. Many thanks to those who participated.

Goal 4: Maximised Resources

We are delighted to confirm that, with the generous support from the former Higher Education Funding Council for England, we launched alongside ARUP and AUDE the Sustainability Leadership Scorecard in June 2018. The Sustainability Leadership Scorecard allows a coordinated whole-institution approach to sustainability. It provides users with reports that help to communicate the critical drivers within own institutions, set targets and monitor progress. There is a workshop highlighting the findings from our first annual report on Thursday at 2.15 where you will hear on the different approaches institutions have taken in implementing the Sustainability Leadership Scorecard.

The Green Gown Awards continue to put out some fascinating initiatives and we continue you to work on a global level on the International Green Gown Awards with our regional partners in French Speaking Europe & Canada, Australasia and the United Nations with the International Green Gown Awards Ceremony taking place in New York on 10th July alongside the United Nations High Level Political Forum. We wish good luck to all the UK & Ireland institutions that are put forward to the International Green Gown Awards.

Goal 5: Stronger Community

In 2016 we launched our Fellows programme to recognise members who go above and beyond to support our work. In recognising their expertise and input we are delighted to announce this year's fellows as Dr Sandra Lee at University of Leicester, Dr Petra Molthan-Hill at Nottingham Trent University, Jo-Anne Shields at Loughborough University and Gill Slater at University of Worcester. It is great to see more females on board. We have agreed to work together on various areas including embedding sustainability within curriculum, engaging with the SDGs, widening our leadership programmes and the Sustainability Leadership Scorecard and help us deliver our advocacy strategy.

This year again we have also recognised members that consistently contribute a great deal of their time and resources to our organisation and the wider membership. These are members that have a formal volunteering role such as regional, branch, topic support networks, community of practice and task and finish group members. This equates to 39 volunteers and equivalent to £81,900 of staff time on an annual basis. Thank you once again to all our members that contribute.

Goal 6: Expanded Horizons

The SDG Accord, ran in partnership with the Global Alliance, has gone from strength to strength, gaining support from far and wide, including a powerful show of support from the UN when it was accepted as a formal tool of HESI which is a large collective of UN bodies focused on education and sustainability. This has gained huge amounts of support with other 96

endorsing partners and 102 institutions and continues to go from strength to strength. Powerful collaborations like this have cemented our place as leaders and innovators in the sustainability world. We will be reporting again on behalf of the SDG Accord signatories at the United Nations High Level Political Forum next month.

Catalysing Transformative Leadership for Sustainability Programme - Scotland

Delighted to announce the achievements of our second year of the Catalysing Transformative Leadership for Sustainability Programme in Scotland that is funded by the Scottish Funding Council. Here are some highlights from the year and you can find out more about all of the activity we do in Scotland in the Annual Report or seek out the Scottish Team or Michelle, our Scotland Branch Convenor:

- Professional services engagement guides
- Sustainability committee enhancement project
- Promoted sanitary support scheme
- College sustainability in curriculum training programme
- Publication of sector progress on PBCCD Reporting Data

Annual Accounts

We made an overall surplus of £10,936 which includes our project funding. We made an unrestricted loss of £9,064 for the year which excludes our project funding. We had a 1.34% decrease on our unrestricted income with a 1.1% increase on our unrestricted expenditure. In 2018 we had 9.37 full time equivalent staff of which 2.75 were funded through our restricted externally funded projects. Our non project related staff costs represent 47% of our total unrestricted expenditure which is up from 45%. It is important to realise how much is achieved by a relatively small staff and small budgets. Thank you to the staff.

A breakdown of our income sources show that 30% of our income comes from membership fees – both educational and company Members. 23% of our income comes from the Annual Conference and 14% comes from products and services such as the Green Gown Awards and Sustainability Exchange. We continue to receive funding from the Scottish Funding Council and we also received funding from the former Higher Education Funding Council for England for the Sustainability Leadership Scorecard project and this makes up 33% of total income received.

We forecast a small surplus for the year of £7,787 and this is dependent upon continuing membership renewals and success for our activities such as the Annual Conference and the Green Gown Awards. Our expenditure budgets have been maintained at a similar level. We have a total of £212,615 in our reserves to carry forward so we are well placed to continue to invest in further improving benefits and services for members. Thank you to our members for continuing to support us – without you we would not exist.

7. Questions

The floor was opened for questions and comments on the Annual Report and Accounts:

- Corey Peterson, University of Tasmania and Chair of ACTS, thanked on behalf of ACTS of EAUC's role on the global scale and many things would not happen or keep momentum without EAUC's involvement.
- John Thorne, Glasgow School of Art, noted that more needed to be done on diversity and equality to ensure all had the skills and knowledge that is needed for the climate catastrophe that we are facing. John wants the EAUC to be more radical and include more junior positions on the Board, to be more gender balanced and noted that nothing in the policy will make this happen. John asked if EAUC should have a clearer policy on who we work with such as Unilever. JHF replied that the policy is not the end point and we are committed to making this happen and are looking at invited guests to Board meetings. JHF noted that the role of the Board is to govern and scrutinise. JHF also noted that this is not just down to the Board to address but wider through Fellows and the wider membership. JHF noted that this is a step forward and we need to be pragmatic.
- Charmaine Morrell, Nottingham Trent University, asked if there had been any further discussions on the name change of the organisation following last year's vote. JHF replied that the Board reflected on the results and feedback. It is important what the organisation does and what it is called is less important. JHF noted that the Board are in no hurry on this and it may be reviewed as part of the next strategy review.
- Dave Gorman, University of Edinburgh noted that it was good to see progress and the diversity policy but EAUC is a small organisation and needs members to help support further leadership development and in particular women in leadership as this is a structural issue. Members can help to support this, either through cash or in-kind, to help where we want to be. JHF thanked Dave for his comments and agreed that we need to work collectively, and appreciated the help members give to staff.

8. Any other business and close

JHF confirmed that no other business has been raised. JHF thanked all for attending, both in person and virtually, and all members who contributed and encouraged members to get in touch with us either in person at the conference or through our regional and topical groups or directly. JHF closed the meeting.

3. Retirement of Trustees

The following trustee retired from the Board in between AGMs:

- Tom Yearley, Wales Branch Convenor – University of Wales Trinity St David. Resigned as of 18 August 2019

The following trustees will be retiring from the Board as of this AGM due to serving their maximum term:

- Janet Haddock-Fraser – Manchester Metropolitan University

- Chris Long – Bridgend College

We are still seeking a Wales Branch Convenor and invite any interested member to contact us. Branch Conveners also act as Branch Trustees and Directors.

The Board is able to co-opt trustees outside of the AGM. Any trustee so appointed will only hold office until the following AGM at which time they will be eligible for election by the Membership.

The Board would like to extend thanks to the time, commitment and passion from the trustees retiring in this period.

Who currently sits on the Board?

You can view the current Board at http://www.eauc.org.uk/our_executive_committee. We currently have 9 elected trustees, plus 2 Country Branch Conveners and the CEO. Our constitution states a maximum of 9 elected trustees. As we have 2 trustees retiring as of this AGM we are holding elections for 2 vacancies on the Board.

4. Resolution - Paper AGM20-01 – Results of the election of a Board Member who will act as Company Director and Charity Trustee – FE representation

Due to 2 retirements from the Board we have 2 vacancies. In order to ensure we have representation from the Further Education sector the Board request at least one of the Board Members elected is from a Further Education institution.

The EAUC is committed to equality and valuing diversity within its workforce and trustees and actively encourages diversity in nominations. You can view our Equality and Diversity policy [here](#).

The Board have received 2 nominations from a Further Education institution.

Educational Members have voted online and the results will be announced at the AGM.

Resolution AGM20-01

To elect **Laurence Frewin** as Trustee/Director

To elect **Severine Monvoisin** as Trustee/Director

NB: As this is a Resolution a simple majority and to include any proxy votes is required.

Please read the **Background Information** below for information

Please read the **Candidate's Statement** below for information

Candidate Statement – Resolution AGM20-01

NB: Nominees were asked to rate their Skills & Experience using a scale of High (3) to Low (1) or N/A to reflect their level of experience and/or span of control in each area. Each area is aligned to our [strategy](#).

The EAUC is committed to equality and valuing diversity within its workforce and trustees and actively encourages diversity in nominations. You can view our Equality and Diversity policy [here](#).

1. FREWIN, Laurence

Job Title: Principal & CEO

Institution: South Devon College

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
3 - High	3 - High	3 - High	3 - High	3 - High	3 - High

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	3 - High

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
3 - High	3 - High	3 - High

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
3 - High	3 - High	3 - High	3 - High	2 - Medium	2 - Medium

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)

2 - Medium

2 - Medium

3 - High

Profile:

The United Nations Sustainable Development Goals are not just global goals, they are critical goals that need to be achieved locally, regionally and nationally. As Principal of a Further & Higher Education College covering both rural and coastal communities, the actions and decisions I and my leadership team take, can have a direct and positive impact on encouraging students, staff, governors and key stakeholders to embrace, consider and adopt this blueprint. By becoming a Board Member of EAUC, I can directly contribute not only my business skills, but also the experiences of sustainability being championed and achieved by our very broad educational sector.

As Principal of a high quality Further & Higher Education College, I am very fortunate to have a solid business and finance Senior Management background from both the private and public sectors. I am passionate that the key to sustainability in the future is education. Education for all ages, at all levels and in all forms be it academic, professional, technical or vocational.

Sustainable community and employer success is key for local, regional and national growth to be achieved in a positive environmental manner, and by working closely with a number of key partners my role if successfully appointed to the Trust, would allow me to further promote and champion the UN's Sustainable Development Goals to the variety of Business and Educational Boards that I am privileged to serve on.

I am not just a Principal & CEO, I am father of 3 children and want my children and all future generations to have an environmentally secure future on this planet. It has never been a more critical time for us to step up and use this knowledge platform to help encourage and educate every single person on this planet, whatever their role in life.

2. MONVOISIN, Severine

Job Title: Community Garden Coordinator

Institution: Edinburgh College

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
N/A	1 - Low	1 - Low	N/A	1 - Low	N/A

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
2 - Medium	2 - Medium	1 - Low

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
2 - Medium	2 - Medium	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
N/A	N/A	N/A	1 - Low	N/A	N/A

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
3 - High	1 - Low	1 - Low

Profile:

I would like to become a EAUC Trustee because I believe in the work of EAUC to increase and embed sustainability in FE & HE in order to enable institution to be more resilient and to better equip their learners for the future.

An enthusiastic Sustainability practitioner with 8 years of experience in Further Education as part of the Sustainability Team at Edinburgh College managing an awarding winning project for the benefit of the college and the wider Edinburgh community.

My strengths are in students and staff engagement as well as building strong partnership with the community surrounding our 4 campuses. I work with several hundreds of volunteers every years, hosting a wide range of activities for volunteers' students, college staff, community members and community groups. In 2015 it was awarded with the Green Gown Award for Student Engagement and as well as with the International Award in the same category. In 2018 Edinburgh College was awarded the College Development Network, CDN, Sustainability Award recognising Edinburgh College's outstanding and engagement with our learners and staff.

For the last two years I deputise for the college Sustainability Officer and have become the go to person in the organisation for all matters related to Sustainability. During the absence of the Sustainability Officer I have concentrated in sustainability in the curriculum, advocating for the SDGs to be included in the new strategies. With help of the college's Estate Services Manager I have managed to push for the restart of the Sustainability Steering group and the creation of a Sustainability Champion scheme within the institution engaging staff at various levels including all the senior management team. I have advocated for more engagement in sustainability at senior management level. The college's Head of Corporate Services and Secretary to the Board of Management has been given responsibility for the Champion scheme and I have been given authority to organise various activities for the group.

I have gained experience in strategic alignment, curriculum policy and strategy, sustainability leadership at academic and operational levels. Through my role I network and work with various NGOs related to community food growing initiatives, acting to alleviate food poverty, promoting renewable energy and active travel, promoting outdoor learning and conservation of wildlife, support learning for sustainability in education and transition to a more sustainable lifestyle. I represent the college by various organisations, subgroups and facilitate workshops for some of their networking events. I also have experience with the private and public sector. I am representing Edinburgh College on the Edible Edinburgh Partnership connecting representatives from the public, private and third sectors and take part in the food growing and in the health and wellbeing partnership's subgroups.

I believe it is time to move the sustainability agenda away from the estate's management agenda of carbon reduction measures towards behavioural changes at all levels of our institutions and society in order to become more resilient and a more equitable society. Making sustainability accessible to all is what will enable behavioural changes by students, staff and the community in a larger sense.

5. Resolution - Paper AGM20-02 - Election of a Board Member who will act as Company Director and Charity Trustee

Due to 2 retirements from the Board we have 2 vacancies. In order to ensure we have representation from the Further Education sector the Board request at least one of the Board Members elected is from a Further Education institution which is elected under Resolution AGM20-01.

Please note that you may vote for 1 (ONE) candidate in each of the two resolutions and they cannot be the same (i.e. the candidate you choose in Resolution 1 must be different from that in Resolution 2). To ensure this happens, the candidate you select on Resolution AGM20-01 will therefore not appear in Resolution AGM20-02.

For the other vacancy the Board are looking for motivated and dynamic Trustees that are:

- Sustainability Professional / Practitioner
- Emerging leader with enthusiasm
- Working in staff and/or student engagement

Educational Members have voted online and the results will be announced at the AGM.

Resolution AGM20-02

To elect **Laurence Frewin** as Trustee/Director

To elect **Sandra Lee** as Trustee/Director

To elect **Alessandro Marini** as Trustee/Director

To elect **Severine Monvoisin** as Trustee/Director

To elect **Karen Morgan** as Trustee/Director

To elect **Carolyn Strong** as Trustee/Director

To elect **Karen Thompson** as Trustee/Director

To elect **Matthew Wilkinson** as Trustee/Director

NB: As this is a Resolution a simple majority and to include any proxy votes is required.

Please read the **Background Information** below for information

Please read the **Candidate's Statement** below for information

Candidate Statement – Resolution AGM20-02

NB: Nominees were asked to rate their Skills & Experience using a scale of High (3) to Low (1) or N/A to reflect their level of experience and/or span of control in each area. Each area is aligned to our [strategy](#).

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1. FREWIN, Laurence

Job Title: Principal & CEO

Institution: South Devon College

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
3 - High	3 - High	3 - High	3 - High	3 - High	3 - High

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	3 - High

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
3 - High	3 - High	3 - High

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
3 - High	3 - High	3 - High	3 - High	2 - Medium	2 - Medium

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
2 - Medium	2 - Medium	3 - High

Profile:

The United Nations Sustainable Development Goals are not just global goals, they are critical goals that need to be achieved locally, regionally and nationally. As Principal of a Further & Higher Education College covering both rural and coastal communities, the actions and decisions I and my leadership team take, can have a direct and positive impact on encouraging students, staff, governors and key stakeholders to embrace, consider and adopt this blueprint. By becoming a Board Member of EAUC, I can directly contribute not only my business skills, but also the experiences of sustainability being championed and achieved by our very broad educational sector.

As Principal of a high quality Further & Higher Education College, I am very fortunate to have a solid business and finance Senior Management background from both the private and public sectors. I am passionate that the key to sustainability in the future is education. Education for all ages, at all levels and in all forms be it academic, professional, technical or vocational.

Sustainable community and employer success is key for local, regional and national growth to be achieved in a positive environmental manner, and by working closely with a number of key partners my role if successfully appointed to the Trust, would allow me to further promote and champion the UN's Sustainable Development Goals to the variety of Business and Educational Boards that I am privileged to serve on.

I am not just a Principal & CEO, I am father of 3 children and want my children and all future generations to have an environmentally secure future on this planet. It has never been a more critical time for us to step up and use this knowledge platform to help encourage and educate every single person on this planet, whatever their role in life.

2. LEE, Sandra

Job Title: Social Impact Lead

Institution: University of Leicester

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
2 - Medium	1 - Low	3 - High	2 - Medium	3 - High	2 - Medium

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	2 - Medium

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
1 - Low	2 - Medium	3 - High

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
2 - Medium	2 - Medium	1 - Low	2 - Medium	1 - Low	1 - Low

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
1 - Low	1 - Low	2 - Medium

Profile:

As a longstanding EAUC member and enthusiastic participant at conferences, Green Gown Awards, discussions and online events, and overall beneficiary of its services, I welcome the opportunity to contribute to its strategic direction, help oversee its sustainability and resilience and ensure all members (large and small) receive the service they deserve to maximise their own effectiveness.

I am well regarded in the sector and have a successful track record that I hope demonstrates my practical knowledge and skills as well as a positive and collaborative attitude to problem solving, ideas generation and performance improvement that will benefit the Board and whole membership.

I have been stalking the EAUC network for over a decade now and my career has evolved as our sector has. From devising travel, carbon and waste management plans to signing the SDG Accord, promoting ESD and a Living Labs approach and now a climate strategy and net zero plan – I have first-hand experience of the challenges, loop holes and persuasive tactics we all use to help our organisations minimise their negative environmental impact and maximise their positive impacts.

I have enjoyed the benefits of the hive mind, learning from sector colleagues and sharing good practice and experience and am keen to help ensure those benefits continue to evolve as our sectors have – both HE/FE and sustainability.

My academic expertise in behaviour change coupled with my experience as a strategic lead both within my own organisation and as an invited board member of external collaborative groups, has equipped me with the necessary oversight, understanding and vision required to ask the right questions, provide ideas and help problem solve to help the whole HE & FE sector access the sustainability resources, opportunities and assistance we all need.

3. MARINI, Alessandro

Job Title: Student President

Institution: Glasgow School of Art Students' Association

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
2 - Medium	1 - Low	2 - Medium	2 - Medium	2 - Medium	1 - Low

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	2 - Medium

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
1 - Low	2 - Medium	1 - Low

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
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1 - Low	1 - Low	1 - Low	1 - Low	1 - Low	1 - Low
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Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
1 - Low	N/A	1 - Low

Profile:

I am an artist, community activist and facilitator working in Glasgow. My main focuses being the empowerment of people by helping to create platforms in which participants can share skills and knowledge in a critical way. I have previously done this for: Political workshops, Artistic workshops in Glasgow and abroad, critical inquiry workshops to help students articulate their thoughts for the Glasgow School of Art and more. My studies in Architecture have helped me in thinking strategically, in articulating technical information in a clear way and in designing accessible methods of critical inquiry and engagement with different groups of people.

My current work as the Student President of the Glasgow School of Art has overarching themes of social and environmental sustainability based on principles of discussion, engagement, inclusion, equality and the celebration of diversity. I have often been veered away from explicit leadership roles because the connotations and the many pitfalls many so easily fall into. However by remaining true to my values and letting my constituents guide my decisions I have been confident in the actions I take and the support of those whom I represent. Before I often felt stifled by my inability to affect change, but being in a role of responsibility and accountability which represents students and challenges their institution on their behalf made me understand the power of strong and ethical leadership which comes from behind the constituents, empowering them.

My experience sitting on the Governing Boards of the Glasgow School of Art, the Glasgow School of Art Students' Association and SoCarnival (Arts and Community Engagement Charity), and as Director of GSASA LTD, gives me the practical skills necessary to contribute meaningfully during trustee activities. This, together with my knowledge of: alternative forms of engagement and empowerment (e.g. critical pedagogy and popular education), my ability to articulate in a range of ways to a range of people, and passion for social and environmental sustainability puts me in a position to go beyond basic contributions. It allows me to lead discussions on new ways to engage with people across the UK, young people, typically disengaged and disadvantaged groups of people. This diversity of engagement, articulation and perspective is key to encouraging collaborations across the UK and globally, this is how you get

those different people around one table working toward the same goals. And having those different groups working together strengthens our movement and garners support by inclusion.

- Governance Experience
- Management Experience
- Activism experience – social justice, social mobility, empowerment and sustainability.
- Student Engagement Experience
- Public Engagement Experience
- Good understanding of Board structures and responsibilities
- Elected Student President of GSA
- Recent Graduate of Undergraduate Architecture
- Leading on sustainability at GSA

I am always seeking out ways I can affect positive change, and I have always been keen to challenge myself, to take on new roles and push myself to take advantage of the privileges I have to help good causes. Then I saw this role advertised and it really felt like it fell into my lap – I truly believe that I am the right candidate for the role.

I have cared for sustainability issues for a long time and I have long thought that social sustainability and environmental sustainability are inextricably linked. In particular I believe education is the key to ensuring sustainability is an overarching theme permeating into all aspects of life going forward – we must explain the width and breadth of sustainability and its benefits and we must articulate that to as many people as possible from a young age.

Different bodies and organisations must work to create education curriculums, economic and environmental strategies and social policies that nurture generation after generation with the knowledge of how to look after our planet, our society, one another and themselves.

I am excited to work on a sector wide level to platform the fantastic and innovative work being done by students and staff now to combat sustainability issues, I want to facilitate more collaborations between students and their HEIs. I feel that the work laid out in your strategy document for 2021 tie in with my volitions to work on sectoral reform and work in partnerships with institutions, students, staff and other stakeholders to ensure reforms and changes are reflective of the contemporary needs of all of society. Not only does this collaborative work ethic ensure we are inclusive and diverse but it also means we are pooling resources and sharing best practice and able to be self critical on this journey toward becoming a more sustainable and accessible sector, nation, world.

I would be honoured to act as an advocate for the movement and EAUC, I hope my personal leadership style based on principles of inclusion, equality, engagement and collaboration would compliment the work you are doing and I would be sure to lead on innovative forms of engagement with students, staff and institutions across the UK or further afield. I know I can externally articulate the goals and processes of EAUC to a wide audience – and I will also be able to feedback from different perspectives on our work to help us critically reflect internally.

4. MONVOISIN, Severine

Job Title: Community Garden Coordinator

Institution: Edinburgh College

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
N/A	1 - Low	1 - Low	N/A	1 - Low	N/A

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
2 - Medium	2 - Medium	1 - Low

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
2 - Medium	2 - Medium	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
N/A	N/A	N/A	1 - Low	N/A	N/A

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
3 - High	1 - Low	1 - Low

Profile:

I would like to become a EAUC Trustee because I believe in the work of EAUC to increase and embed sustainability in FE & HE in order to enable institution to be more resilient and to better equip their learners for the future.

An enthusiastic Sustainability practitioner with 8 years of experience in Further Education as part of the Sustainability Team at Edinburgh College managing an awarding winning project for the benefit of the college and the wider Edinburgh community.

My strengths are in students and staff engagement as well as building strong partnership with the community surrounding our 4 campuses. I work with several hundreds of volunteers every years, hosting a wide range of activities for volunteers’ students, college staff, community members and community groups. In 2015 it was awarded with the Green Gown Award for Student Engagement and as well as with the International Award in the same category. In 2018 Edinburgh College was awarded the College Development Network, CDN, Sustainability Award recognising Edinburgh College’s outstanding and engagement with our learners and staff.

For the last two years I deputise for the college Sustainability Officer and have become the go to person in the organisation for all matters related to Sustainability. During the absence of the Sustainability Officer I have concentrated in sustainability in the curriculum, advocating for the SDGs to be included in the new strategies. With help of the college’s Estate Services Manager I have managed to push for the restart of the Sustainability Steering group and the creation of a Sustainability Champion scheme within the institution engaging staff at various levels including all the senior management team. I have advocated for more engagement in sustainability at senior management level. The college’s Head of Corporate Services and Secretary to the Board of Management has been given responsibility for the Champion scheme and I have been given authority to organise various activities for the group.

I have gained experience in strategic alignment, curriculum policy and strategy, sustainability leadership at academic and operational levels. Through my role I network and work with various NGOs related to community food growing initiatives, acting to alienate food poverty, promoting renewable energy and active travel, promoting outdoor learning and conservation of wildlife, support learning for sustainability in education and transition to a more sustainable lifestyle. I represent the college by various organisations, subgroups and facilitate workshops for some of their networking events. I also have experience with the private and public sector. I am representing Edinburgh College on the Edible Edinburgh Partnership connecting representatives from the public, private and third sectors and take part in the food growing and in the health and wellbeing partnership’s subgroups.

I believe it is time to move the sustainability agenda away from the estate’s management agenda of carbon reduction measures towards behavioural changes at all levels of our institutions and society in order to become more resilient and a more equitable society. Making sustainability accessible to all is what will enable behavioural changes by students, staff and the community in a larger sense.

5. MORGAN, Karen

Job Title: Member and Vice Chair of Council

Institution: University of Gloucestershire

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
3 - High	3 - High	3 - High	2 - Medium	2 - Medium	3 - High

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	1 - Low	2 - Medium

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
1 - Low	2 - Medium	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
3 - High	2 - Medium	1 - Low	2 - Medium	2 - Medium	N/A

Stronger Community

Community Partnership Development	Student Engagement
2 - Medium	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
3 - High	3 - High	3 - High

Profile:

Because I am passionate about sustainability and resilience. I have been and still am, horrified at the devastation to this planet by our own hands in the Anthropocene, and I hope and pray that we will see the beginnings of the Ecozoic era in our own lifetimes where humankind must learn once again to live in harmony with the Earth.

Finally “The way to achieve environmental sustainability is through ecological living. The way to achieve ecological living is ultimately through spirituality” J E Carroll, State University of New York, 2004

- 30 years experience of university governance – former Chair of the University of the West of England (UWE), former Vice Chair of the Royal Agricultural University (RAU), present Vice Chair of the University of Gloucestershire (UoG).
- I am very familiar with risk management.
- I am a change agent.
- I was the first Chair of the Environmental Sustainability Steering Group at RAU.

- UoG is presently ranked 1st for sustainability in the People and Planet league of UK universities - I have been the Council's sustainability champion for the past eight years, and have worked closely with the sustainability team throughout.
- I was a member of the EAUC Resilience Guide Advisory Group, 2017/18.
- I am strong on the selection and recruitment of people.
- I have welcomed and embraced innovation in all of my working life.
- I understand the need to listen to and care for our students, they are our raison d'être.
- I have extensive out of HEI sector experience in private, public and NGO/charity sectors.

Perhaps most importantly I have an ability to create vision within which the mission, strategy and operational plans of an organisation can be developed and implemented.

And I have a great love of humanity, all living things, and planet Earth.

6. STRONG, Carolyn

Job Title: Reader in Marketing and Strategy

Institution: Cardiff University

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
N/A	N/A	2 - Medium	1 - Low	3 - High	1 - Low

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	3 - High	3 - High

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
3 - High	3 - High	3 - High

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
1 - Low	1 - Low	N/A	1 - Low	N/A	N/A

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
3 - High	N/A	N/A

Profile:

I would like to join the EAUC as a Trustee as I am looking to develop new and interesting opportunities, I have a wealth of learning and teaching experience and I am sustainable leader at Cardiff University. I think that this is an opportunity to make a long term contribution to the alliance.

I am an academic in the Marketing and Strategy Section at Cardiff Business School, the first ever Public Value Business School. I research and teach sustainable, ethical and societal marketing. I have current experience of Cardiff Business Schools sustainable strategic planning and development in my role as the Chair of Cardiff Business Estates Strategy Committee. In this role I have introduced a circular economy approach to the Schools procurement of office, lecture room and social space furniture and flooring.

Aligned with Cardiff University's civic mission, and Cardiff Business Schools Public Value strategy I have worked with schools, colleges, organisations and communities to promote social cohesion. I have a strong leadership profile and have influenced significant change in the sustainability of Cardiff Business School. Within Higher Education I have an insight in to emerging sustainable approaches to education ranging from module developments, student and staff engagement and sustainable learning and office spaces.

7. THOMPSON, Karen

Job Title: Senior Academic

Institution: Bournemouth University

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
1 - Low	1 - Low	1 - Low	2 - Medium	2 - Medium	1 - Low

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
3 - High	2 - Medium	2 - Medium

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
3 - High	3 - High	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
3 - High	1 - Low	1 - Low	3 - High	2 - Medium	1 - Low

Stronger Community

Community Partnership Development	Student Engagement
3 - High	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
2 - Medium	2 - Medium	3 - High

Profile:

Education, research and practice at the intersection of sustainability and project management has equipped me with a unique set of beliefs, values, knowledge and skills that I would like to now use to ensure that UK and Ireland education sector contributes to accelerating achievement of the UN's SDGs.

Further and higher education are challenged by sustainability. No one yet knows how we can live sustainably, and we need to learn together, fast. Now more than ever we need to engage with society and develop communities that enable us to lead on developing new ways of thinking and working. My work on Responsible Project Management is a case study that I have already used to demonstrate the value of using social learning and international collaboration to be flexible and adaptable in developing new thinking for a resilient future.

I would like to build on my previous experience as a practitioner concerned with facilitating of change, my experience as an early adopter of technology to increase access to education and to enhance student experience, as well as understandings gained from working with voluntary local organisations. Joining EAUC as a Trustee will enable me to continue my journey of integrating sustainability into all aspects of my professional and personal life.

I am passionate about empowering people – students and staff - to change their beliefs through sharing stories, ideas and developing new social practices for sustainability. My belief that education is key to transforming society towards living in harmony with enough for everyone, forever, combined with a life-long passion for learning, equip me with values and skills to contribute to EAUC as a Trustee and Board Member.

For more than 10 years I have combined project management and sustainability. The UN's SDGs and PRME (Principles of Responsible Management Education) integrate environment, society and economy and I continuously strive to align my education, research and practice with these goals. From my early career in information systems, I bring some understandings of the interdependencies between people, information, communities and social practices. I am a passionate practitioner

turned innovative academic and would now like to share and develop my insights by working with EAUC.

In 2019 my work was Highly Commended in the Staff Sustainability Champion category at the Green Gown Awards. I would like to build on this experience, as well my experience of working across disciplines internally and externally with businesses, professional bodies and universities in Europe and beyond on Responsible Project Management, to grow myself and contribute to ensuring that education leads the thinking required to transform for better lives and communities around the world.

8. WILKINSON, Matthew

Job Title: Sustainability Manager

Institution: University of London

Strategic Alignment

Board Level Governance	Corporate Risk Management	Corporate Strategic Planning	Executive Senior Management	Organisational Development	Previous Board of Director/Trustee
2 - Medium	2 - Medium	2 - Medium	2 - Medium	2 - Medium	N/A

Impactful Advocacy

Change Leadership	Marketing/PR	Political Insight & Policy Influence
2 - Medium	2 - Medium	N/A

Knowledge Exchange

Curriculum Policy & Strategy	Sustainability Leadership - Academic	Sustainability Leadership - Operations
N/A	1 - Low	2 - Medium

Building our Resources

Business Development / Innovation	Commercial Income Generation / Sponsorship	SMT Level Financial Management	Fundraising / Grant Writing	Human Resources	Legal
2 - Medium	1 - Low	2 - Medium	N/A	1 - Low	N/A

Stronger Community

Community Partnership Development	Student Engagement
2 - Medium	3 - High

Expanded Horizons

Out of Sector Experience – NGO / Charity Sector	Out of Sector Experience – Private Sector	Out of Sector Experience – Public Sector (Non-Educational)
N/A	2 - Medium	N/A

Profile:

Due to the scale of the challenges the world faces from the climate crisis and biodiversity collapse I truly believe that we will only overcome these problems through broad, active collaboration. Having moved to the Higher Education sector two and a half years ago I have been delighted to see this form of positive collaboration flourishing. I see that much of this joined up thinking and knowledge sharing is driven by the EAUC and I am very keen to do what I can to support and further drive this collective action. Beyond continuing to be an active member of the Association and acting as the co-convenor for the LUEG regional group, there seems to be no better way to do this than to join the board.

I also meet three of the four requirements that the EAUC board are looking for so am very keen to bring this additional perspective to the board. I am currently working as a sustainability professional at the University of London so would be able to bring insight, knowledge and experience from the hands on perspective as I am actively working as a sustainability practitioner. Additionally I believe I could be considered to be an emerging leader. I have been working in the sustainability field for five years. In that time I have achieved a lot which I hope is clear from the details provided above. I am also now in a senior management position at the University of London and am the institutional lead on sustainability. So although I am aware I still have a lot to learn and a lot of development in the future, I believe I will be able to bring good knowledge and experience to the board along with a potentially different perspective. Along with that I am extremely passionate about developing a sustainable future for our sector, the country and the planet as a whole, this drives me to work tirelessly and capitalise on every opportunity to drive positive change.

Finally, I have significant experience of running successful student and staff engagement. Running the Reduce the Juice behaviour change project for 16,500 students across five institutions has taught me not only how to effectively engage with students, but also how lessons from one institution can be successfully translated and applied at another institution as there is no one size fits all template for successful sustainability engagements. I would be very excited to share these lessons on successful engagement as well as my perspective as an emerging sustainability leader with EAUC board and members.

Finally as well as what I feel I can bring to the board, I am extremely excited by the opportunity to learn from the other highly experienced board members and further develop my own knowledge and experience. I would be extremely proud and active in representing the Association where required. I am a very confident public speaker and networker so would relish the opportunity to expand and deepen the Association's impact and networks.

As a Sustainability Professional with 5.5 years experience working in sustainability I believe I have the knowledge, experience, passion and energy to be a great addition to the EAUC Board of Trustees.

Having spent the last 18 months working as the Sustainability Manager at the University of London, leading the institution's sustainability efforts, I believe I tick the 'emerging leader' box that the board is looking for. Through this role and my previous experience in the field I have gained experience of strategic planning, risk management, leading collaboration with internal and external stakeholders and working on boards.

Prior to becoming the Sustainability Manager at the University of London, I worked at the University running the student sustainability engagement programme, Reduce the Juice. Reduce the Juice is

an ambitious behaviour change programme that run in student halls of residence and employs behaviour change theory to encourage residents to save energy, save water and reduce waste. When I ran the project it was running in 28 halls of residence which were home to over 10,000 students at LSE, UCL, Goodenough College and the University of London's Intercollegiate Halls of residences. Through this I learnt how to run effective student engagement, but also how to translate the successes and lessons from one institution into the different context of another. I would be very excited to continue sharing my experience and learning on student engagement with EAUC members and feed this in from the board.

Before working in the HE sector I worked in sustainable travel. During this time I gained experience of driving sector wide change when I contributed to the development of Project PROTECT as a member of the AITO Sustainable Tourism Committee. The project has since led to the implementation of 71 independently measured sustainability project right around the globe. I believe I would be able to bring this learning, from a sector that is significantly less open to knowledge sharing and collaboration, to the EAUC board and a sector where collaboration thrives to add to the brilliant work the EAUC does.

I previously used this knowledge in the HE Sector when I helped to plan and run the University of London's Zero Carbon Challenge event. The one day conference brought together over 200 leading zero carbon thinkers and decision makers from over 30 UK universities, local government and architectural and design practices to tackle the zero carbon challenge, exchange knowledge and ideas and crowd source the zero carbon strategy for the University of London. I then developed the Zero Carbon Estates Handbook to share the information and learning from the day with as many people and organisations as possible. I would be keen to add to the existing conversations on achieving zero carbon if I became a member of the EAUC Board.

Although I have knowledge and hands on experience of implementing pro-environmental change, I am aware I need to and am very keen to continue learning and growing and would love to do this as part of the EAUC Board and be able to share that continued learning with everyone right across the HE Sector.

Background Information

How does the process work?

We are asking that only Educational Members can apply to be a Trustee and Director. That means your organisation has to be a current member and you are from a university, college or learning and skills sector provider. You can check that your institution is an Educational Member by visiting www.eauc.org.uk/our_members. Company Members and Strategic Partners are not able to apply. All nominees have been verified as eligible to apply.

The process for selecting this Trustee was as follows:

- In April 2020 we asked for applications from the membership. We received 8 Trustee nominations. All applications have been verified and the Board put forward all of the applications for vote.
- Votes are taken by Educational Members **ONLY** by proxy prior to the AGM. Voting will take place prior to the AGM electronically to ensure as many Members have the opportunity to vote. No voting will take place at the physical AGM.

- Only one vote is cast per member institution. We have asked all Key Member Contacts to inform us by 15th May 2020 if they wish to change the nominated person who will vote on their institution's behalf, if we have not been notified of any changes this defaults to the Key Contact. The nominated person will be sent secure voting details direct with instructions on how to vote directly from Civica (formerly called Electoral Reform Services).

The voting process, as previously, is administered on our behalf by [Civica](#) to provide Members with confidence that the voting is done securely and independently. For full details of how this process works please refer to our Constitution at www.eauc.org.uk/eauc_governance.

What is required from a Trustee?

Trustees are required to attend Board meetings. The Board has two short meetings per year (virtual), plus two strategic planning days (face to face). Communications also take place via email in between meetings.

The Board has three Sub-Committees – Audit, People and Performance and Income Generation and Organisational Development. Board members will be expected to participate on one Sub-Committee.

Board members are also asked to represent the EAUC as required. Trustees act as ambassadors for the EAUC. A role description for trustees is attached as an appendix.

How long does a Trustee stay for?

Each elected Trustee shall hold office until the expiry of the fifth AGM after the AGM at which he or she is appointed. A retiring elected Trustee will not be eligible for re-appointment until the AGM after the AGM at which his or her term of office ends.

If Trustees leave their organisation and no longer work for a university, college or learning and skills sector provider that is an EAUC Member they may have to vacate their position.

How does the Board decide what skills are required?

The People and Performance Sub-Committee review the existing skills from the Trustees, taking into account those skills that are leaving and any gaps that are felt required to ensure the continued governance of the organisation. The People and Performance Sub-Committee then put forward their recommendations to the Board who approve the skills to recruit.

What happens with the vote?

The Board wish to ensure that at least one of the vacancies is taken from a representative of a college. This is why there are two resolutions to vote on. The first resolution is to vote on a college representative. The second resolution is to vote on the second vacancy and this includes all of the nominations. Those who have the majority vote for each resolution will be appointed.

Will Members see all the applications before the AGM?

Yes they are included in the voting details. Members will see all of the nomination applications received unless there is a legal or constitutional reason why they cannot be considered for nomination. All have been verified so all nominations are included.

Who currently sits on the Board?

You can view the current Board at www.eauc.org.uk/our_executive_committee. We currently have 9 elected trustees, plus 2 Country Branch Conveners (the Wales Branch Convenor is currently vacant) and the CEO. Our constitution states a maximum of 9 elected trustees. We have 2 trustees retiring from the Board at the AGM as they have served their maximum term. Therefore we will have 2 vacancies on the Board.

The Board has the power to appoint a Trustee in between AGM's. Any Trustee's that are appointed in this way are only appointed until the AGM following their co-option.

Why a Trustee and a Director?

We are registered as a charity and all Trustees are registered with the Charity Commission. We are also a registered company and all Trustees are registered as Directors of the company with Companies House.

I need further information

If you would like more information or would like to talk to us before submitting your vote please email Janet Haddock-Fraser, Chair of the Board, at j.haddock-fraser@mmu.ac.uk or Fiona Goodwin, Company Secretary at fgoodwin@eauc.org.uk.

- You can view our constitution and Annual Reports at www.eauc.org.uk/eauc_governance.
- You can learn more about the history of the EAUC at www.eauc.org.uk/about_us.
- You can learn more about the role of a Trustee at <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

Appendix 1

Role Description for Trustee

The statutory duties of a Trustee

- To ensure that the EAUC complies with its governing document, charity law, company law and any other relevant legislation or regulations
- To ensure that the EAUC pursues its objectives as defined in its governing document and through the Strategic Plan
- To ensure the EAUC uses its resources exclusively in pursuance of its objectives: the charity must not spend money on activities which are not included in its own objectives, no matter how worthwhile or charitable those activities are
- To contribute actively to the board of Trustees' role in giving firm strategic direction to the EAUC, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets
- To safeguard the good name and values of the EAUC
- To ensure the effective and efficient administration of the EAUC
- To ensure the financial stability of the EAUC
- To protect and manage the assets of the charity and to ensure the proper investment of the charity's funds
- To appoint the Chief Executive Officer and monitor his/her performance
- To ensure a mechanism is in place to review and assess the effectiveness of EAUC governance

Other duties

In addition to the above statutory duties, each Trustee should use any specific skills, knowledge or experience they have to help the board of Trustees reach sound decisions. This may involve:

- Scrutinising board papers
- Leading discussions
- Focusing on key issues
- Providing guidance on new initiatives
- Other issues in which the Trustee has special expertise

Trustees retire at the fifth AGM after their appointment. The role is unpaid. Reasonable travel expenses will be met according to the EAUC Travel Policy.

Commitment of Board Members

Person Specification for an EAUC Trustee

Essentials

- Commitment to the EAUC and its Mission, Vision and Values
- Understanding of the legal duties, responsibilities and liabilities of Trusteeship
- Willingness to put time and effort into the Trustee role
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Personal qualities

- Sound independent judgement
- Impartiality, fairness and confidentiality
- Willingness to speak his or her mind
- Tact and diplomacy
- Respect for others
- Desire to learn new skills

Specific abilities

- Strategic vision
- Creative thinking
- Effective team member
- Excellent communication and interpersonal skills

Experience

- Interest in sustainability issues such as climate change, education for sustainability or social responsibility

END