**EAUC-Scotland are seeking two dedicated EAUC Members to join our Office Bearers Group (OBG) at our AGM on 31st March 2022**. We are looking for:

* A representative working on the carbon and estates side of a further education institution
* A representative working on the education or engagement side of a higher education institution

Applicants can be at any stage of their professional development, and the EAUC is committed to equality and valuing diversity within its workforce, trustees and OBG members.

We would particularly welcome applications from those with skills or experience in: income generation; fundraising or grant writing; marketing, PR and communications; political insights and influence; or curriculum development in an HE setting, but all applications fitting the criteria above will be accepted.

**What is the Office Bearers Group?**

The Office Bearers Group (OBG) consists of two representatives from the Further Education sector and two representatives from the Higher Education sector. The group meet approximately every six weeks either virtually or physically, at times to suit the group members. Each member of the OBG serves for a period of two years, with the possibility of re-election for a further two year term.

The OBG aims and objectives are to:

* Provide added value to the core activities of the EAUC by providing a regional focus that is specific to Scotland;
* Encourage and support sustainable development, environmental performance and social responsibility throughout the Further and Higher Education sectors in Scotland;
* Provide a specialist focus on relevant issues by facilitating the exchange of information and the dissemination of best practice informed by those specific Scottish issues;
* Offer guidance and support to the EAUC-Scotland Office in implementing the EAUC-Scotland Programme and the broader EAUC UK Strategic Plan;
* Report, via the EAUC-Scotland Convenor, to the EAUC Board of Trustees on EAUC-Scotland activities.

**Application Process**

Please complete this form to apply to be a member of the EAUC Scotland Office Bearers Group, and email to scotland@eauc.org.uk.

**The closing date is Friday 25th March 2022.**
We will be holding our AGM on Thursday 31st March, when one member of each EAUC Educational Member organisation in Scotland and present will be eligible to vote on the new OBG member. All those standing for election to the OBG will be given 2 minutes to demonstrate to those in attendance why they would be a valuable addition to the OBG. Book to attend this event [here](https://www.eauc.org.uk/shop/mms_single_event.php?event_id=7912).

Find the EAUC-Scotland Terms of Reference and current OBG Members on our [Governance page](http://www.eauc.org.uk/meet_the_team).

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| Section 1: About you  |
| Name |  | Institution name |  |
| Email |  | Job title |  |
| Telephone |  | Mobile |  |

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| Section 2: Background, Expertise and Skills |

**Please check all the boxes below which best represent your experience areas. Those in bold are the ones we are particularly seeking at this time – but all experiences are welcomed.**

**Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Higher Education** | **Further Education** | Sector Support Organisation | Out-of-Sector Sustainability | Other Out-of-Sector |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your Background:** |

**Current Role**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sustainability** | **Estates** | **Teaching /** **Research** | **Professional Services** | Senior Management |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your current role:** |

**Sector Insight – What experiences can you bring to help EAUC-Scotland better support the sector?**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Curriculum Development** | Financial Management | HR and Staff Development | Organisation Development | Regulatory Understanding | Strategic Leadership and Planning | Student Engagement |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your experiences:** |

**Personal Skills and Experiences (may have been developed in previous roles)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Board Level Governance | Broad Sustainability Knowledge | **Business Income Generation** | **Fundraising / Grant Writing** | **Marketing / PR** | Participative Decision Making | **Political Insight and Influence** |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your skills and experiences:** |

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| Section 3: Your profile |

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| Briefly explain why you would like to become a member of the EAUC-Scotland OBG: |

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| Public Profile - This section will be made public to Members as part of the voting process. Please explain briefly how you meet the skills required and what you will bring to the OBG:  |
|  |
| Section 4: Confirmation |
|  |  |
| I declare that I am an Educational Member of EAUC and I am eligible to stand for election to the EAUC-Scotland Office Bearer Group: | [ ]  |
| I declare I have the interest and capacity to represent EAUC-Scotland on other organisational steering groups and through attendance at relevant events | [ ]  |
| In order to ensure our OBG have the time and effort required for the position, we ask for you to confirm that you have your Line Manager’s and/or institutional support for your application: | [ ]  |
| Your signature(electronic is acceptable) |
| Date |