**EAUC-Scotland are seeking TWO dedicated EAUC Members from the Further Education sector in Scotland to join our Office Bearer Group.**

The Office Bearer Group (OBG) consists of two representatives from the Further Education sector and two representatives from the Higher Education sector. The group meet approximately every six weeks either virtually or physically. Each member of the OBG serves for a period of two years, with the possibility of re-election for a further two year term.

The OBG aims and objectives are to:

* Provide added value to the core activities of the EAUC by providing a regional focus that is specific to Scotland;
* Encourage and support sustainable development, environmental performance and social responsibility throughout the Further and Higher Education sectors in Scotland;
* Provide a specialist focus on relevant issues by facilitating the exchange of information and the dissemination of best practice informed by those specific Scottish issues;
* Offer guidance and support to the EAUC-Scotland Office in implementing the EAUC-Scotland Strategic Plan and the broader EAUC UK Strategic Plan;
* Report, via the EAUC-Scotland Convenor, to the EAUC Board of Trustees on EAUC-Scotland activities.

To ensure a balance of skills with the two continuing OBG members, **we are specifically seeking representatives from colleges who fit one or more of the following criteria:**

* Hold a senior executive level position
* Hold a senior role within an estates department
* Have teaching or curricular responsibilities

OBG positions are only open to EAUC Educational Members – click [here](http://www.eauc.org.uk/our_members) to check you qualify.

The closing date is **Friday 2nd March**.

We will be holding our AGM on Friday 16th March, when one member of each EAUC Educational Member organisation present will be eligible to vote on the new OBG members. Book to attend this event [here](http://www.eauc.org.uk/shop/mms_single_event.php?event_id=5937).

Find the EAUC-Scotland Terms of Reference and current OBG Members on our [Governance page](http://www.eauc.org.uk/meet_the_team).

Please complete this form to apply to be a member of the EAUC Scotland Office Bearer Group (OBG), and email to Rebecca Petford, EAUC-Scotland Programme Manager, on rpetford@eauc.org.uk.

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| Section 1: About you  |
| Name |  | Institution name |  |
| Email |  | Job title |  |
| Telephone |  | Mobile |  |

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| --- |
| Section 2: Background, Expertise and Skills |

**Please check the boxes below which best represent your experience areas. Those in bold are the ones we are particularly looking for.**

**Background**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Higher Education | **Further Education** | Learning and Skills | Other Sector Provider | Out of Sector |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your Background:** |

**Expertise**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Campus** | Community and Students | **Teaching, Learning and Research** | **Sector Senior Management** | Out of Sector |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your Expertise:** |

**Skills**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Strategic Leadership | Organisational Development (Board experience) | Financial Management | Curriculum Policy and Direction | Business and Enterprise | HR and Staff Development | Political Insight and Influence |
| [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  | [ ]  |
| **Please provide a brief explanation of your Skills:** |

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| --- |
| Section 3: Your profile |

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| --- |
| Briefly explain why you would like to become a member of the EAUC-Scotland OBG: |

|  |
| --- |
| Brief Profile - This section will be made public to Members as part of the voting process. Please explain how you meet the skills required and what you will bring to the OBG:  |
|  |
| Section 4: Confirmation |
|  |  |
|  |  |
| I declare that I am an Educational Member of EAUC and I am eligible to stand for election to the EAUC-Scotland Office Bearer Group: | [ ]  |
| In order to ensure our OBG have the time and effort required for the position, we ask for you to confirm that you have your Line Manager’s and/or institutional support for your application: | [ ]  |
| Your signature(electronic is acceptable) |
| Date |