

Date: Thursday 13th September 2018
Time: 10:30-12:30
Hubs: Aberdeen - Robert Gordon University
 Edinburgh - Queen Margaret University
 Glasgow - Glasgow Caledonian University



MINUTES

EAUC-Scotland Autumn 2018 Forum Meeting

Attendees

Edinburgh

Jackie	Beresford	JB	Dundee and Angus College
Sarah	Ford-Hutchinson	SFH	The University of Edinburgh
Gillian	Gibson	GG	EAUC
Bill	Grace	BG	Dundee and Angus College
Samantha	Hartley	SH	EAUC
Bruce	Laing	BL	Queen Margaret University
Kate	Murray	KM	Edinburgh Napier University
Jamie	Pearson	JP	Edinburgh Napier University
Rebecca	Petford	RP	EAUC

Glasgow

Paulo	Cruz	PC	Glasgow Caledonian University
Caliana	Jakes	CJ	University of Glasgow
Stewart	Miller	SM	University of Glasgow
Leila	Rabelo	LR	Glasgow Caledonian University

Aberdeen

Sara	Cameron	SC	Robert Gordon University
Fraser	Lovie	FL	University of Aberdeen
David	Williams	DW	Robert Gordon University

Individual

Claire	Mitchell	CM	EAUC UK & Ireland
John	Wincott	JW	Fife College

Apologies

Michelle	Brown	University of Edinburgh
Craig	Cathcart	Queen Margaret University
Pauline	Donaldson	Forth Valley College
Bill	Somerville	Robert Gordon University

	SUMMARY OF DISCUSSIONS	ACTIONS
1	Welcome, Apologies and Introductions <i>Jamie Pearson, EAUC-Scotland Convenor, Edinburgh Napier University</i> Everyone was welcomed to the meeting and apologies noted.	

<p>2</p>	<p>Introductions and Key Projects</p> <p>Aberdeen FL – Coordinating PBCCD report. Mapping research with SDGs DW – Appointing new Campus Services Manager with sustainability as part of their remit SC – Focusing on Public Bodies Climate Change Duties (PBCCD) reporting</p> <p>Glasgow SM – Annual recruitment of GUEST student sustainability team CJ – New at University of Glasgow as a graduate trainee doing a research project into the SDG and the university PC – Travel advisors are at fresher’s week to engage students on campus travel, targeting those in cycling and walking distance. A new campus cycling officer has started and they are preparing for an Eco-campus EMS audit LR – Volunteering with Paulo Cruz at GCU</p> <p>Edinburgh GG – Committees Enhancement Programme, Support and Advisory Service, Institutional Visits BL – Commissioning campus-wide Virtual Event Management System (room bookings) and new energy management platform JB – PBCCD Reporting, working with Angus council on sustainable travel project KM – Focus on Sustainable Procurement, Modern Slavery Act statement and working with APUC assessing suppliers SFH – Business travel carbon pilots with different internal schools. Looking to offset the carbon. There is new curricular training called Climate Pathways where students can receive credit within the university system JP – Looking at a new sustainability strategy and the progress over 10 years. RP – Organising the EAUC-Scotland 2018 Conference, A Decade of Progress BG – Single use plastic reduction, complete ban on bottled water and disposable cups. Taking 130,000 cups out of waste stream. Focusing on sustainability in the curriculum SH – EAUC-Scotland Topic Support Networks, Sharing Series and Conference</p> <p>Individual JW – A Campus Cycling Officer has started and there will be a new cycle to work provider who includes students and family and friends CM – Looking after EAUC-UK regional groups and Community of Practices</p>	
<p>3</p>	<p>Scotland Convenor’s Update <i>Jamie Pearson, EAUC-Scotland Convenor, Edinburgh Napier University</i></p> <p>Upcoming 2-day residential meeting with the UK Board at the end of September. Information from this will be shared with the EAUC-Scotland team for a newsletter. The Board will be focusing on the rebranding, the Future Business Council and the gender balance on the board.</p> <p>JP is also on the SSN Steering Group and feeds updates to the EAUC-Scotland Team as they cannot attend as they are not SSN members. They have recently moved and they are in the process of a significant rebrand. Part of the ECCI and Sniffer bid was to find ways to use the collected data in a more proactive manner. There is word the cabinet secretary will be looking at the SSN PBCCD report in in 2019.</p>	<p>JP: Share EAUC Board Residential update for EAUC-S communications</p>
<p>4</p>	<p>Scotland Manager’s Update – <u>Find Manager’s Report Below</u></p>	

	<p><i>Rebecca Petford, EAUC-Scotland Programme Manager</i></p> <p>The key things the Scotland office are currently working on that the sector should be aware of are:</p> <ul style="list-style-type: none"> • Launch of Sustainability Committees enhancement project • Finalising case studies and guides on Engaging Professional Departments • Working with UK team on Adaptation project focusing on risk • SFC Outcome Agreement guidance revision after first installment last year. Added a bit more about curriculum and adaptation. • Working with Universities Scotland and Scottish Funding Council on HE Carbon Sounding Board • Institutional Engagement Programme has begun. The team will be visiting your institution soon! • Support and Advisory Service launched with various experienced partners available to address institutions' needs • EAUC-Scotland 2018 Conference, A Decade of Progress, on the 16th October at City of Glasgow College • Learning for Sustainability Scotland (LfSS) have been given funding from the Scottish government to pilot some training for college lectures to embed sustainability into the curriculum; we have a partner role in this project. • The Scotland office will be hiring an intern, through Bright Green Business, to look into sustainability in the curriculum. The intern has to be a current university or college student and the role can be performed remotely. • Accelerator Programme for new sector sustainability professionals and interns • New EAUC UK and Scotland shared position with Events Officer starting soon • GG will be leaving the EAUC-Scotland team on the 3rd October 2018. 	<p>All Key Contacts: respond to Institutional Engagement Meeting email from GG</p> <p>All: Promote internship to students at your institution</p>
<p>5</p>	<p>Recent EAUC-S Engagement with Scottish Government <i>Gillian Gibson, EAUC-Scotland Programme Coordinator</i></p> <p>GG coordinated a sector response for the Climate Change Bill Call for Views, with 10 institutions inputting in total. The main feedback was that there is support for a net-zero emissions target. FHE has a huge impact on reaching this target due to their estates and impact on future skills and innovation.</p> <p>The recent consultation on the Energy Efficiency Route map focused mainly on domestic building's energy use; there will be a consultation for non-domestic buildings in 2019 and we hope to submit a response for this.</p> <p>Deposit Return System (DRS) consultation delivered by Zero Waste Scotland closes on 25th September. We encourage institutions and individuals to submit a response.</p> <p><u>Comments</u></p> <p>JW – DRS is an important consultation to respond to as it will set the DRS plans for Scotland.</p>	<p>All: Consider submitting response to Deposit Return Scheme consultation</p>
<p>6</p>	<p>Sustainability Leadership Scorecard <i>Claire Mitchell, EAUC Member Community Officer</i></p>	

	<p>The Sustainability Leadership Scorecard (SLS) launched this summer. There are resources, presentations and webinars available online. The webinar is 44 minutes long and goes through the key features. There is also a comprehensive User Guide available.</p> <p>The SLS log in details for each institution are the same as the Green Scorecard. To find this out email info@sustainabilityleadershipscorecard.org.uk. For information on technical functionality, contact Andy.Sheppard@arup.com.</p> <p>The Green Scorecard launched in 2016 as a framework for progress and driving innovation. We received feedback that it needed a wider reach going beyond purely estates. The SLS is a progression of the Green Scorecard and includes travel, procurement, curriculum and more. This brings the focus to a whole institutional approach.</p> <p>There are 4 priority areas and 18 standard frameworks within them. You can choose the frameworks relevant to you. Each framework is made of 8 activity areas. None of the sections are compulsory so an institution can target specific areas that are relevant to them and complete as much or as little as they want. The Scorecard also maps to the SDGs and assesses impact. You can target relevant goals.</p> <p>There is a tool mapping function with Ecocampus, Food for Life etc. There will be an annual review where new tools can be added.</p> <p>The Scorecard is self-assessment with a scoring system. There is also an option for external gap analysis and third party reviewer, EAUC can provide this.</p> <p>Reports can be generated and are exportable in a raw CSV format but also a summary PDF report as an evidence-based document for senior management or other interested parties.</p> <p>You can compare with other institutions, which may be useful for comparing to your neighbours or institutions of a similar size or remit. It is not a league table with rankings and this comparison is only visible to FHE institutions.</p> <p>Claire will be at the Scotland Conference and will be running an early morning session on the Sustainability Leadership Scorecard to go through the navigation tools.</p> <p><u>Comments</u></p> <p>SM – How many institutions have engaged with the SDG mapping? CM – <i>At the end of the year there will be an annual report on the usage with generalized data and some pre-authorized case studies. We don't have that data yet.</i></p> <p>FL – Has this system replaced LiFE? CM – <i>LIFE is embedded within it, so it is a progression of LIFE.</i></p>	
7	<p>Discussion on Sustainability Progress over the Last Decade <i>Rebecca Petford, EAUC-Scotland Programme Manager</i></p> <p>Due to the upcoming EAUC-Scotland conference focusing on the past decade of progress, we would be keen to hear from individuals in this meeting today what they see as key drivers of progress over the last decade.</p> <p><u>Comments</u></p> <p>RP – Policy drivers from Scottish Government. SFH – Mass public awareness, which is now a key driver for private businesses. Students are often cited as preferring institutions due to their sustainability</p>	

	<p>credentials, however it might be more accurate to say this isn't part of their choice to attend but something they would engage with when they are enrolled if they are interested.</p> <p>FL – PBCCD reporting was necessary in the journey.</p> <p>JW – Lobbying influence on the SFC and the renewables focus in Scotland</p> <p>JP – Salix funding has helped to give large reductions and efficiency</p> <p>JB – The hard work and drive of the people of the sector</p> <p>RP – Change in the roles and the size of sustainability staff and teams</p> <p>BL – Networks provide a self-improvement cycle of being aware of the sectors progress as well as gaining the knowledge it gives an insight</p> <p>JP – The team and the network</p> <p>CJ– Times Higher Education are turning SDGs into league table, the commodification of sustainability does not seem to be the answer to further progress.</p> <p>BL – Competition is not right, the Green Scorecard and the SLS gives the opportunity to gauge what is appropriate rather than a one size fits all.</p> <p>JW – The ability to compare without a league table is valuable.</p>	<p>RP: Feed back to Roddy Yarr who is talking at the Conference about changes in the sector over the decade</p>
<p>8</p>	<p>EAUC-Scotland 2018 Conference <i>Sam Hartley, EAUC-Scotland Programme Administrator</i></p> <p>The Conference is taking place on the 16th October, Early Bird booking closes on Sunday 16th September.</p> <p>The focus is a decade of progress, due to this being the tenth year of the EAUC Scotland Office.</p> <p>There will be Decade Highlights within specific categories of sustainability followed by afternoon workshops taking inspiration from these projects and the general landscape to look forward to the future of sustainability in Further or Higher education.</p> <p>There will be a few speakers including Roddy Yarr speaking about the past 10 years of FHE sustainability. There will be information on what EAUC Scotland has delivered. Speakers will also include a Government policy expert and a perspective from the NHS sustainability team with Kathryn Dapr�.</p> <p>We will also be covering Positive Partnerships, where a private or third sector organisation will present alongside the institutions they have delivered successful projects with. All exhibitors will be recommended by institutions.</p> <p>The afternoon workshops will look into sustainability areas and map the sector's ambition for these over the next 10 years.</p> <p>A report will be produced following the Conference, pulling together the ideas from each workshop that can hopefully be used for both internal and external engagement.</p> <p>We are currently running low on bookings compared to previous years and would appreciate members sharing the conference details.</p>	<p>All: Circulate information on the conference internally and to any relevant networks</p>
<p>9</p>	<p>AOCB <i>Jamie Pearson, EAUC-Scotland Convenor</i></p> <p><u>Upcoming Events</u></p> <p>CM – All EAUC events ran by the UK team are also open to Scottish members. There are a lot of virtual meetings that would be easily accessible, particularly Community of Practice meetings and the 'Cup of tea and an SDG' webinars coming up over Global Goals week. Book these here.</p>	

	<p>RP – Climate Week Scotland will now run 1st-5th October report. Log any events taking place to SSN.</p> <p>BL - There is a Salix BEMS event on 24th October at the University of St Andrews. It is open to all public sector organisations. Contact Salix Finance to book your place.</p> <p><u>Energy & Water and IT TSN Discussion</u></p> <p>JW – The Energy TSN has been lacking in interest from the sector, is it still seen as a valuable opportunity?</p> <p>FL – It is down to the content of the session. There is an issue with energy managers capacity rather than knowledge.</p> <p>SH – This meeting has been linked previously with the APUC User Intelligence Group. The UIG is a place for technical knowledge and pricing updates and the TSN more of an opportunity to showcase new projects.</p> <p>RP – UIG is invite-only and the TSN was open to all rather than selected individuals and project idea focused. The IT TSN is in a similar situation, is this due to people having the knowledge already, or a lack of capacity?</p> <p>FL – We have sustainable IT projects that were set up 5 years ago that are still running but there are no new initiatives</p> <p>SFH – There is a sustainable IT network at Edinburgh, will forward details over</p> <p>KM – HEIDS Group (Higher education information directors Scotland) already existing similar network</p> <p>RP – We are open to any suggestions from the sector on how to make the network meetings as useful as possible</p>	<p>All: Any TSN suggestions send through to scotland@eauc.org.uk</p>
10	Thanks and Close	

Minutes prepared by Samantha Hartley, EAUC-Scotland Programme Administrator, September 2018