

Sustainable Procurement Training for Students' Unions

What should be in a Students' Union sustainable procurement purchasing policy?

- Identify what sustainable is – involving students and key partners
- A policy statement – values of student body and university
- “How to” guidance
- Shouldn't be a separate procurement policy, should be embedded in sustainability – impact report, look into all fair trade plans, and built into operations
- Fairtrade vs cost – include other impacts i.e. social impact
- x3 quotes and x3 presentations for tender
- Working with big suppliers should have student auditors going in to assess sustainability of organization
- Fairtrade policy = education + campaigning
- Key performance indicators
- Breakdown for key focus areas e.g. travel, food
- Should be part of main purchasing policy
- Acknowledge accreditation (not just fairtrade) and make sure aligns with values
- Guidance to allow for consistency

