Date: Thursday 6th December
Time: 10:30-12:30
Venue: 2.19 Old Library (Geography Building (Old Infirmary)), University of Edinburgh, 1 Drummond Street, EH8 9XP

EAUC-S Forum Agenda

10.15	**Registration and Refreshments**
10.30	**Welcome and Introductions and Key Projects** *Jamie Pearson, EAUC-Scotland Convenor*
10.45	**Scotland Convenor's Update** *Jamie Pearson, EAUC-Scotland Convenor*
10.50	**Scotland Manager's Update** *Rebecca Petford, EAUC-Scotland Manager*
11.00	**EAUC-Scotland Staffing** *Rebecca Petford, EAUC-Scotland Manager*
11.10	**Sustainability in the Curriculum Discussion and Questions** *Rebecca Petford, EAUC-Scotland Manager & Daisy Jamieson, EAUC-Scotland Intern*
11.20	**Green Gown Award Winner – Sustainability Institution of the Year Award from University of Edinburgh** *Michelle Brown, Head of SRS Programmes, University of Edinburgh*
11.35	**PBCCD Reporting Analysis Reports – What would make it more useful?** *Rebecca Petford, EAUC-Scotland Manager*
11.45	**EAUC-S Conference Feedback** *Samantha Hartley, EAUC-S Networks and Communications Coordinator*
11.55	**New EAUC-Scotland Programme development for 2020-2023 bid** *Rebecca Petford, EAUC-Scotland Manager*
12.05	**Green Gown Award Winner – The White Ribbon Campaign from Glasgow Kelvin College** *Anastasios Markopoulos, Environmental Sustainability Officer, Glasgow Kelvin College*
12.20	**AOCB**
12.30	**Thanks and Close**

EAUC-Scotland Forum Meeting Manager's Report: December 2018

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Project Summary			
Project Title	Catalysing Transformative Leadership for Sustainability	**Funder**	Scottish Funding Council
Project Manager	Rebecca Petford	**Total Funding**	£349,500
Timescales	April 2017 – March 2020	**Risk Status**	Green

Reporting Period	
From	01/09/2018
To	30/11/2018

Background

EAUC-Scotland have been funded by SFC to deliver a focused programme to support sustainability within all colleges and universities in Scotland, building upon the previous two Universities and Colleges Climate Commitment for Scotland (UCCCfS) Programmes. The CTLFS Programme provides tailored support to progress institutions towards a skilled and informed, whole-institutional approach to leadership around carbon and resource management, social responsibility and environmental sustainability.

Summary of Activity

The team successfully delivered the EAUC-Scotland 2018 Conference, A Decade of Progress, in October, and have been developing the Accelerator Programme training sessions. Rebecca and Sam attended the 2018 Green Gown Awards in York in November.

- Rebecca has been reviewing the budget and income generation, considering team roles, and developing and advertising for two new staff. She led on planning for the Scotland Conference and the new Sustainability in the Curriculum Project, including recruitment of a student intern to lead the research. She has also worked with LfSS on supporting sustainability within teaching in colleges, visited a number of institutions, and worked with the EAUC team on the development of their new Action Plan.
- Sam has been busy with EAUC-Scotland communications, working with Topic Support Network Convenors to plan meetings, and organising Sustainable Behaviours Sharing Series sessions. She was heavily involved in planning the Scotland Conference, and has since been finalising resources and evaluating feedback. She has also been to training on Carbon Literacy and Engaging the Media with Sustainability.
- Gillian left the team in early October, with her final few EAUC-Scotland tasks including contacting all key contacts about Institutional Visits and finalising the Engaging Professional Departments with Sustainability Guides.
- Claire (shared EAUC / EAUC-Scotland Events Manager, working remotely) joined the team in October, and has been developing ideas for training sessions in Spring 2019.

EAUC-Scotland Programme Outcome Agreement Activity Report:

Outcome 1: There is leadership for sustainability at all levels of Scottish FHE Institutions			
Outcome Area	***Sustainability Committees Programme***	***Engaging and empowering sector staff***	***Engaging senior decision-makers***
Progress towards Outcome Area	Sustainability Committees Enhancement Project was launched June 2018 and currently being promoted. Project is designed to provide support, guidance and assistance to develop the capacity of university and college Sustainability Committees, with both chargeable and free-to-access elements. Project being promoted during Institutional Visits.	Professional Department Engagement Programme case studies and guides published and shared. Development of sustainability engagement training programme for professional department staff using this knowledge under consideration. Leading CC Risk/Adaptation project for EAUC to engage new teams with climate change.	Ongoing meetings with SFC on engaging leaders. Published update to 'Leadership in Environmental and Social Sustainability' section in 2019/20 Guidance, with more emphasis on curriculum, adaptation and utilising institutional strengths. Worked with Universities Scotland & SFC to restart strategic HE Carbon Reduction Sounding Board.

Outcome 2: The skills and knowledge required to deliver and monitor a low-carbon, sustainable, resilient FHE sector, including improving the accuracy of data in Public Bodies Climate Change Duties (PBCCD) Carbon Reporting, are available throughout the FHE sector			
Outcome Area	***Analysing sector needs and progress***	***Strengthening knowledge and skills***	***Engaging with and responding to sector***
Progress towards Outcome Area	Supporting SSN on PBCCD Reporting push, hosting peer-review session for Smaller Institutions as well as communications. Deadline for Reporting 30th November, with progress report due Spring 2019. Recruiting new staff member to lead on data analysis and interpretation with a carbon and estates focus to develop EAUC-S work in this area.	Successful EAUC-S Conference in October welcomed 104 delegates from around Scotland. Institutional Visit process started. New Events Officer working on spring training programme, with modules from Accelerator Programme also to be offered individually. 80% of Scottish FHEIs have attended an EAUC-S event since April 2017 (75% target over 3 years).	EAUC-S Conference in October allowed individuals to share their visions and suggested actions for the decade ahead. Team now analysing results for Conference Report, and will use these to develop both current and next EAUC-Scotland Programme. Finalising Support and Advisory Service – one-to-one support by EAUC team and partners with sector experience – developed due to sector need.

Outcome 3: Institutions and partners are supported to build cross-organisational and cross-sector contacts, enabling sharing of best practice and development of new solutions to respond proactively to national and international challenges			
Outcome Area	***Supporting knowledge sharing***	***Representing sector needs and views***	***Championing Scottish successes***
Progress towards Outcome Area	Events held: Sharing Series webinars in September (10), October (4) and November (4), Forum Meeting (14), Community Engagement TSN (14), Waste Management TSN (13), Smaller Institutions Meeting (15) and Scotland Conference (104). 89% agreement so far over programme that EAUC-S events are supporting attendees to develop their skills and knowledge (85% target). All presentations from EAUC-Scotland Conference and other events uploaded to Sustainability Exchange to support knowledge-sharing. Guides on engaging with professional departments about sustainability published.	Partnership meetings with SSN, LfSS and CDN. Meetings with Jisc and Climate Outreach. Attended Adaptation Scotland Advisory Meeting, Scotrail Stakeholder Meeting, CDN Awards Ceremony, Salix BEMS event, CPA-Scotland meeting and Clivet air source heat pump field trip. Judge for BGB Env Placement Programme Awards. HE Carbon Reduction Sounding board re-launched. Joint response with LfSS to CDN on new standards for College Lecturers, encouraging more ESD focus EAUC-S Conference facilitated setting and sharing aspirations for progress over next decade, to be shared within Conference Report.	EAUC-S Conference "A Decade of Progress" celebrated aspirational and game-changing projects in the sector over the last decade, with presentations now uploaded to the Sustainability Exchange. Nominated projects will be approached for case studies once team is at full strength. Scottish institutions made up 17% of Green Gown Award applications (15% target) and 14% of GGA finalists (Scottish institutions make up around 10% of sector). There were 2 Scottish Winners with 2 more Highly Commended. EAUC-S Communications Plan to be updated in line with EAUC Plan (under development).

Outcome 4: Sustainability is embedded into teaching, research and engagement practices in Scottish FHE institutions		
Outcome Area	***Supporting education, research and engagement for sustainability***	***Supporting student sustainability skills and knowledge***
Progress towards Outcome Area	Planning work with LfSS and CDN to support colleges to embed sustainability in curriculum. Funding from ScotGov to develop and pilot training for college lecturers. LfSS & EAUC-S to deliver in partnership at Dundee & Angus College. Continue to work with Climate Psychology Alliance, joint event in September. Starting project to develop guides on embedding sustainability in teaching, initially focusing on economics, psychology, fine art and computer science.	Part time student internship within EAUC-S team for November-February 2018, developing guides on embedding sustainability in curriculum areas. Chargeable Accelerator Programme for new sustainability professionals and interns launched. Programme will begin when there are enough participants. Participated in two student dissertation interviews on sector sustainability.