

# **EAUC-Scotland Annual General Meeting 2017**

**Venue:** Queen Margaret University, Musselburgh EH21 6UU

Board Room 2014A

**Date:** Friday 17<sup>th</sup> March 2017

**Time:** 10.00 – 12.40



Universities and Colleges  
Climate Commitment for Scotland

## **AGENDA**

9.45 – 10.00	<b>Registration and Refreshments</b>
10.00 – 10.10	<b>Welcome, Apologies and Introductions</b> <i>Angus Allan, EAUC-Scotland Convenor</i>
10.10 – 10.30	<b>AGM Business</b> <i>Angus Allan, EAUC-Scotland Convenor</i> <ul style="list-style-type: none"><li>• Minutes of the previous AGM and actions (<i>see attached</i>)</li><li>• Scotland Manager's Report (<i>see attached</i>)</li><li>• Re-election of Convenor and Office Bearer positions</li></ul>
10.30 – 11.00	<b>EAUC-Scotland Programme 2014-2017</b> <i>Rebecca Petford, EAUC-Scotland Programme Manager</i> <ul style="list-style-type: none"><li>• Progress on Outcome Agreement</li><li>• Additional Projects</li><li>• Key Highlights</li><li>• Topic Support Network Updates (<i>TSN Convenors</i>)</li><li>• Programme Evaluation</li></ul>
11.00 – 11.15	<b>Leadership Framework Project</b> <i>Gillian Gibson, EAUC-Scotland Programme Coordinator</i>
11.15 – 11.45	<b>Refreshments and QMU Case Study</b>
11.45 – 12.15	<b>EAUC-Scotland Programme 2017-2020</b> <i>Rebecca Petford, EAUC-Scotland Programme Manager</i> <ul style="list-style-type: none"><li>• New Outcome Agreement</li><li>• Suggestions for additional work</li></ul>
12.15 – 12.30	<b>AOCB</b>
12.30 – 12.40	<b>Closing Remarks</b>



# EAUC-Scotland 2016



108 Scottish resources created and shared on the Sustainability Exchange



4 Training Webinars attracting 44 Delegates, with 163 post-event viewings of recordings



3 Reports produced on college energy management and sector carbon reporting and trends



440 new @UCCCFs Twitter followers (48% increase!), with Facebook Likes increasing 33%



16 Networking Events attracting 186 Delegates from FHE and Sector Partners



6 Training Events attracting 50 Delegates from FHE and Sector Partners



99% of all Event Delegates rated the Event as Good or Excellent in the Post-Event Survey



94% of Event Delegates say EAUC-Scotland is helping develop their skills and knowledge

## **EAUC-Scotland Manager's Report: General EAUC-S Activity – December 2016 to March 2017**

### **Programme Funding:**

- 2014-2017 EAUC-Scotland Programme now in final stages, on track to meet targets
- 2017-2020 EAUC-Scotland Programme developed in collaboration with sector representatives and partners
- Funding proposal submitted to the Scottish Funding Council (SFC) in December 2016 for 53% of programme costs
- Letters or statements of support from 24 FHE Institutions and 13 Sector Partners submitted with proposal
- Full requested amount of £345,500 awarded to programme in January 2017 by SFC - Outcome Agreement under development
- Planning process for securing additional funding underway – grants and foundations, earned income, payment for shared resources, company sponsorship, and collaborative projects with sector partners

### **Sector Representation:**

- Gillian attended workshop on the Scottish Governments draft Climate Change Plan in December
- EAUC-S submitted a Sector Response to the Environment, Climate Change and Land Reform and Economy, Jobs and Fair Work Scottish Government parliamentary committees considering the plan
- News item outlining Scottish Energy Strategy added to EAUC website for information
- Input for Sector Response to Scottish Energy Efficiency Programme (SEEP) requested via EAUC website. Responses due by 19/05/17

### **Partnership Development**

- Multiple meetings with Partners have taken place to support current programme and develop new project, including SFC, KSB, Universities Scotland, Colleges Scotland SAUDE, NUS Sustainability, Cycling Scotland and Soil Association Scotland. More scheduled, including the Scottish Government's Climate Change team and Adaptation Scotland
- Rebecca presented at SAUDE Conference on 17/02/17 and looking to extend engagement with Estates Managers
- Four key partners – Learning for Sustainability Scotland, Scottish Funding Council, Sustainable Scotland Network and Soil Association Scotland – will be Chairing summits at the EAUC-Scotland Conference on 22/02/17, with others contributing as speakers or exhibitors.

### **Activities with EAUC UK Office:**

- Team participated in Christmas Volunteering in Cheltenham
- Team supporting EAUC UK Conference in Lancaster in March

### **Conference:**

- EAUC-S Conference took place on Wednesday 22<sup>nd</sup> February at the University of Stirling
- 117 Attended on the day (91 delegates), with 14 companies as Exhibitors and Sponsors
- Summit structure (5 Summits of 2h10mins, repeated morning and afternoon) received mixed feedback and will be reviewed for the next conference
- 93% of Delegates rated the event good or excellent overall
- Keynote (Pamela Gillies from GCU) rated 100% good or excellent

### **2014-2017 Programme Evaluation:**

- EAUC-S currently going through an evaluation process against Outcome Agreement, involving interviews, case studies and survey
- Key findings will be published April 2017, with interim reports helping advise development of 2017-2020 programme

## EAUC-Scotland Manager's Report: SFC 2014-17 Outcome Agreement Activity Report: December 2016 – March 2017

OBJECTIVES	OUTPUTS YEAR 3		
Objective 1	Output 3.1	Activity 3.1.1	UPDATE/PROGRESS:
To assist universities and colleges in Scotland in developing collective sector carbon reduction measures by 2017 in line with the Scottish Funding Council (SFC) Outcome Agreement Guidance and Scottish Government (SG) priorities	Carbon reduction is demonstrated through active reporting from 100% sector submissions and economic and environmental benefits realised in sector reports	Consistent sector reporting through strategic partnership support	<p>42 of 44 eligible Scottish FHE institutions submitted PBCCD Report in November 2016. SSN are doing public sector level analysis and EAUC-S will perform FHE sector analysis in Spring 2017. Non-reporting institutions contacted by SSN to offer support.</p> <p>State of the Sector project report published, identifying a number of future priorities to ensure more accurate reporting, including setting realistic carbon reduction targets with a common format across the sector, cross-sector boundary advice, and provision of a tool which can calculate conversions between PBCCD Reporting and HESA from the same data set. These recommendations were incorporated into EAUC-S 2017-2020 Bid.</p> <p>Following positive meeting with SAUDE Chair Steve Scott in November, RP invited to present to SAUDE Conference in February 2017, along with SFC and Universities Scotland. RP to follow this up with meetings to develop relationship between EAUC-S and Heads of Estates.</p> <p>Second meeting with SSN scheduled to discuss collaboration around reporting and other FHE support going forward. Team also attended SSN Conference in November and SSN Chaired Moving from Compliance to Leading Change summit at EAUC-S Conference in February. Adaptation Scotland were also present as both a presenter and exhibitor.</p> <p>Meeting with Colleges Scotland to discuss how to improve college support and engage with senior leaders in the FE sector.</p>
		<b>Activity 3.1.2</b> Provide training and support on CCAPs and carbon/ sustainability	<p>Discussion ongoing with Adaptation Scotland around adaptation support for FHE. Meeting scheduled for early April.</p> <p>Training event on RES's Carbon Footprint and Project Register Tool took place in March 2017 as part of State of the Sector project.</p> <p>TSNs on Travel and Transport and Community Engagement have both taken place, with resources developed and circulated. Events on ESD FE and Energy currently being planned for Spring 2017.</p> <p>Financing and Managing Projects for Change highlighted at EAUC-S Conference in February, Chaired by SFC.</p>

	<b>Output 3.2</b>	<b>Activity 3.2.1</b>	<p>Progress report submitted Y2 Q4 following PBCCD reporting, with next expected Q1 of next bid.</p> <p>Additional report on the State of the Sector completed and shared with SFC and other relevant partners, including Universities Scotland, Zero Waste Scotland, SSN and SAUDE, as well as the wider network.</p>
	SFC annual sector progress report on carbon and sustainability	Report to SFC on sector progress	
	<b>Objective 2</b>	<b>Output 3.3</b>	<b>Activity 3.3.1</b>
	To encourage and support Scotland's colleges and universities to embed sustainability into their teaching and learning practices	Influence policy development practice within institutions with regard to preparing students for responsible employment	<p>Link activity with LfS Scotland activities to ensure maximum benefit in learning and teaching practices</p> <p>RP attended LfSS Steering Group in December and funding bid development session late November, and has been co-opted onto the Steering Group for 2017.</p> <p>Discussions ongoing into EAUC collaboration with LfSS and Soil Association on Task Group on ESD and food.</p> <p>ESD HE Taskgroup / TSN canceled due to lack of availability, with new session being planned. ESD FE Taskgroup / TSN scheduled for March.</p> <p>Promoting Meaningful Teaching and Learning highlighted at EAUC-S Conference in February, with LfSS Chairing the Session and input from NUS.</p>
		<b>Output 3.4</b>	<b>Activity 3.4.1</b>
		Demonstrate increased knowledge and participation through interaction and membership numbers of TSNs for this wider remit - target 90% of institutions	<p>College and university visits promoting ESD practices</p> <p>Current representation on JISCMail lists are: 77% of colleges (20/26) are represented on the FE ESD JISCMail Group and 95% (18/19) of universities are represented on the HE ESD JISCMail Group – 84% in total. Plan is in place to invite more institutions to suggest a contact.</p>
	<b>Output 3.5</b>	<b>Activity 3.5.1</b>	
	Engage with careers staff and student advisors in 75% of Scottish institutions (circa 34) through physical and virtual engagement with and about the Careers in Sustainability resources	Finalise and promote widely to careers and student advisors and students the Careers in Sustainability resources	<p>Careers Project is almost complete, with resources currently being edited for upload. Webinar 1 of 3 has taken place with ~20 attendees, with webinars 2 and 3 scheduled before the end of March.</p> <p>Upkeep and promotion of Careers Resources written into 2017-2020 work plan for EAUC-S, with other employability elements also incorporated.</p>

<b>Objective 3</b> To strengthen the ability of Scotland's college and university sector to ensure institutions be effective and efficient in their practice	<b>Output 3.6</b>	<b>Activity 3.6.1</b>	<p>PBCCD Reports include a question on specific climate change or adaptation objectives in corporate plans or similar document. 42/44 institutions submitted these reports, with analysis available late Spring 2017.</p> <p>Institution visits have been key in developing progress, in particular with some of the further afield UHI colleges. Individual visits have taken place with 38/45 institutions over the programme, with more planned before the end of March.</p>
	<b>Output 3.7</b>	<b>Activity 3.7.1</b>	
	Deliver the Leadership Programme framework activities in 2 further institutions and engage across the sector highlighting as exemplary models	Co-ordinate with wider leadership programmes to ensure learnings from the sustainability leadership framework feeds into executive leadership programmes.	
	<b>Output 3.8</b>	<b>Activity 3.8.1</b>	
	Provide an evaluation on the Leadership Programme Framework	Undertake evaluation on the Leadership Framework with institutions and report to SFC	<p>Leadership Framework has been developed and approved by Office Bearers Group. Four institutions have gone through the pilot process, with a report on findings under development. Framework has been incorporated into Leadership work within the 2017-2020 EAUC-S work plan.</p> <p>Two institutions, University of Edinburgh and University of Strathclyde, benefitted from a subsidised full-day chargeable Leadership Workshop with Leith Sharp from Harvard in December, leading an exploration of how change for sustainability can and does happen in their institution. This was an adaptation of work the EAUC UK Office have been doing with senior leaders to produce a programme of relevance to the Scottish audience. Discussions are underway as to how this work can continue to be supported in the future.</p> <p>Report on the findings of the Leadership Programme Framework work and suggestions for development being created to advise on use of the Framework tool within 2017-2020 Programme.</p>
<b>Objective 4</b>	<b>Output 3.9</b>	<b>Activity 3.9.1</b>	<p>The EAUC-Scotland Conference on 22<sup>nd</sup> February 2017 at University of Stirling, brought in final income required to reach the three year programme income generation target of £54,126.</p> <p>EAUC-S have successfully secured funding from SFC for a 2017-2020 Programme. The programme has been designed to have less reliance on SFC as a sole funder, with SFC providing 53% of project costs. The remaining income will be raised through earned income, grants, and fees from institutions for shared services.</p>
To ensure the EAUC-Scotland office is proactive in its activity and create a financially sustainable model for future activity	100% of income generation target is reached and EAUC-Scotland are closer to being financially self-sufficient through a variety of funding sources	Deliver cost-recovery activity to raise income to meet target	