



**Environmental Association for Universities and Colleges
EAUC-Scotland Annual General Meeting Minutes
Edinburgh Centre for Carbon Innovation, 12 February 2014**

Attendees:

Alexandra Henderson	AH	NUS-Scotland
Chris Cook	CC	University of Edinburgh
David Beards	DB	Scottish Funding Council
David Somervell	DS	University of Edinburgh
Elaine Crawford	EC	Dumfries & Galloway College
Fraser Lovie	FL	Aberdeen University
Hanna Plant	HP	EAUC-Scotland
Innes Sherrif	IS	Edinburgh College
Jamie Pearson	JP	Edinburgh Napier University
John Salter	JS	Scotland's Colleges
John Thorne	JT	Glasgow School of Art
Kate Fitzpatrick	KF	SRUC
Paul Sherrington	PS	North East Scotland College
Robert Bellfield	RB	Craven College
Sarah Lee	SL	EAUC-Scotland
Steve Scott	SS	Queen Margaret University

Apologies:

Ann Gilbraith
Angus Allan
Chris Larkin
Trudy Cunningham
Iain Patton
Bert Young

EAUC Scotland, Queen Margaret University, Queen Margaret University Drive, Musselburgh, EH21 6UU
Tel 0131 474 0000 scotland@eauc.org.uk www.eauc.org.uk Company No: 5183502 Charity No: 1106172

Item	Minutes	Action
1	<p><u>Welcome and apologies (DS)</u></p> <p>Welcome from DS and a call to recognise the success of being awarded funding from the SFC for a further 3 years.</p> <p>DS is midway between a two year term as convenor, he has so far been joined by Paul Sherrington, Andy Drysdale and Jamie Pearson on the Office Bearer Group.</p> <p>Iain Patton has been unable to attend, however RB will be able to give the strategic update and offer the bigger picture in the UK.</p>	
2	<p><u>Minutes of the last meeting (DS)</u></p> <p>No outstanding actions.</p> <p>At the last AGM it was agreed that the structure of the EAUC-Scotland Branch Committee would become the EAUC-Scotland Forum with four members elected as Office Bearers.</p> <p>PS and Andy Drysdale were elected onto the Forum at the last AGM with JP offering support to the Group.</p> <p>Minutes from previous meeting approved.</p>	
3	<p><u>Matters Arising</u></p> <p>No matters arising.</p>	
4	<p><u>Convenor and Office Bearers (review) (DS)</u></p> <p>Andy Drysdale has taken on a new role in SRUC so has stepped down from the Office Bearer Group (OBG). DS thanked Andy formally for his contributions to the group and support in framing the reporting mechanisms. Angus Allan, Vice Principal of South Lanarkshire College was approached to replace AD and is willing to join PS as the 2nd College representative on the Office Bearer Group. JP and DS act as the university representatives.</p> <p>All agreed on Angus Allan (AA) joining the OBG.</p> <p>DS suggested to ensure continuity on the OBG, JP be officially co-opted and will join AA for 2-year commitment and DS and PS will stand down next year for replacement.</p>	
5	<p><u>Scotland Manager's Report (SL)</u></p> <p><u>Universities and Colleges Climate Commitment for Scotland (UCCCfS)</u></p> <p>UCCCfS is still the main programme and a priority. Work to ensure consistent and efficient reporting to provide a sector report for the SFC and provide valuable information to the Scottish Government on sector progress.</p> <p>In regard to colleges, the college sector has gone through a huge regionalisation over the last year and this has made engagement difficult. While this is being addressed, it is taking a little bit longer to deliver on planned college activity.</p> <p><u>Education for Sustainable Development (ESD)</u></p> <p>There is also progress on ESD activity working with Learning for Sustainability Scotland (LfSS). JS and EC are the consultants working with EAUC-Scotland to address embedding ESD into the curriculum. The project includes 1-2-1 visits, student led activity and events. As a part of the EAUC-Scotland Conference on the 20 Feb, a student Eco-Master chef competition was run with City of Glasgow College. EAUC-Scotland is also working with EC to provide workbooks on ESD to colleges to assist embedding sustainability into subject specific areas.</p>	

	<p><u>Topic Support Networks (TSNs)</u></p> <p>TSNs x9 but 2 are dormant. No convenor for Sustainable ICT (although have approached Peter Esson UoA) and Energy. Looking at redeveloping those TSN's in relation for sector demands.</p> <p>14 TSNs were delivered last year with 355 delegates in attendance. However, four events were also last year. This was lower than anticipated with college changes having an impact and events being postponed into the new year.</p> <p><u>Learning in Future Environments (LiFE)</u></p> <p>LiFE is a UK programme and is currently undergoing some redevelopment. It is out for consultation at the moment with EAUC Member Advisory Council (MAC).</p> <p><u>Membership</u></p> <p>We would like to see an increase in membership (current figures displayed in report). Scotland has a higher membership rate than UK, and EAUC-Scotland will be working to increase membership numbers. Stats in the report for review.</p> <p><u>General Update</u></p> <p>We are coming to the end of the funding year and we estimate an £8k underspend which is due to income generation received over the course of the Programme.</p> <p>DS introduced HP who joined the EAUC-Scotland team in October 2013 as Scotland Project Officer, taking over from AH, now with NUS.</p>	
6	<p><u>Update Presentations</u></p> <p>Governance of the EAUC and Strategic vision (RB)</p> <p>RB attended the EAUC-Scotland Conference in Glasgow and commented it was an excellent event with some great contributions. A very successful event for EAUC Scotland.</p> <p>RB also thanked SFC for their continued support. We are lucky to have the SFC to support Programmes like EAUC-Scotland.</p> <p>It's an ambitious mission but there is a need to touch base with a wider range of people for an increasing range of contacts so we have a way of engaging with estates, academics and learning and teaching. The best example is Walsall Adult Education College and the work of the Principal Maria Gilling. She has shown exceptional leadership in really embedding sustainability throughout the whole institution and affecting decision making. What she has achieved has been exemplary and should be considered an inspiration for the work of EAUC-Scotland.</p> <p>Great membership rate in Scotland but membership has declined in England particularly in FE. This is a general concern.</p> <p>There is a need/ wish to have more influence on senior level staff at institutions. Member value has been important and maintaining contact with members. Member value reviewed.</p> <p>Sustainability Exchange, UCCCfS and LiFE index have been successful programmes for innovating the member offering.</p> <p>For the EAUC UK four key frameworks, values and 5-year strategic framework please see RBs presentation here.</p> <p>SFC overview (DB)</p> <p>Good news to have 3-years of renewed funding for EAUC-Scotland. Testament to Sarah's hard work.</p> <p>EAUC-Scotland was the first non-institutional body to submit a successful Outcome Agreement and be awarded funding in this format.</p>	

The funding is roughly the same level as the previous 3-years. Sarah and the team have aspirations to do a lot more than previously as outline in the initial proposal. Additional areas include employability, training careers advisors and wider student engagement. SFC has asked for more contribution from universities and colleges to support EAUC-Scotland. There is an expectation for EAUC-Scotland to develop and deliver an income generation strategy in this funding phase. This will be an important focus and the SFC is looking to see institutions demonstrate how much they value the services provided by EAUC-Scotland.

A core value of the EAUC-Scotland to the SFC is that they are key to supporting the statutory duty of Scotland's Climate Change Act and the UCCCfS provides the SFC and the Scottish Government with data to report on carbon reduction progress in the sector, and therefore contribute towards the Act. Good efficiencies are being made but we are in a growing economy and institutions are effected.

There are challenges with reporting, but with the data we are better placed to make the case for further investment and make progress towards carbon reduction. The UCCCfS is a valuable lever in providing a framework and data.

Scotland is unlikely reach the carbon reduction targets unless we have programmes/infrastructure such as district heating schemes. New practice and innovation for carbon reduction is required. SFC is hoping to see more work in this area.

Another challenge in reporting is keeping up to date with changes in institutions and staff turn-over. This year a focus will be on supporting the merged colleges in creating new Plans.

A requirement for carbon reduction activity is now outlined in the Outcome Agreements for institutions and includes reporting. The sector report from EAUC-Scotland will allow the SFC to decide on further investment decisions.

SFC want to see a sustainable HE and FE sector. These are crucial contributions to a more sustainable Scotland. While the SFC has not so far issued guidance on curriculum, looking at the establishment of LfSS, we can start setting out some aspirations in this area.

On student side, we've got AH. It's the first time the NUS have funded a Scotland Officer which is great news. HEFCE has also put money into the Student Green Fund. The hope is the SFC can team up with HEFCE and contribute to that fund, opening it up for Scotland students.

Message for EAUC is to work in partnership with other bodies and focus on what the unique offering of what EAUC-Scotland brings.

Looking likely the SFC will be able to sponsor Green Gown Awards (GGA) this year. SFC would encourage more submissions from Scotland institutions for GGA this year to demonstrate good practice.

EAUC-Scotland Activity 2014-2017 (SL)

Funding proposal submitted in September last year. Final doc was submitted in Feb 2014 and was approved. EAUC-S didn't receive the full amount, but we do have plans to make up some of the short-fall in other ways through income generation for one.

Outcome Agreements: see slides.

For SL's presentation, please see here.

SAUDE (Scottish Association of University Directors of Estates) Update (SS)

All 19 universities are members of SAUDE. They don't have strong links with FE but share common areas for collaboration. They have a conference twice a year; Scottish division of the UK.

Scottish estates are very diverse in terms of size and age of estates. A lot are

	<p>developing, still some struggling with existing estates due to age of buildings and restrictions.</p> <p>Common issue is addressing sustainability in terms of estates operations. Scotland differs from England in that there are tighter targets and regulations.</p> <p>EAUC collaboration has always been there and is getting stronger. UCCCfS was a big step forward and has put us ahead of England. Partnership with the EAUC-Scotland is essential to what SAUDE want to achieve.</p> <p>Key collaborations are on support, messaging and carbon reporting. SAUDE and EAUC worked on a joint bid in 2013 and are still pursuing funding.</p> <p>Messaging: biggest issue for estates staff is that sustainability is still considered an estates only issue. Struggling to change that mind set. Estates Directors recognise their role but there needs to be wider ownership of sustainability issues.</p> <p>Reporting: Government target is 8% carbon reduction per annum. A lot of this responsibility to meet this target is on estates professionals. Demonstrating wider efficiency is also crucial. Reporting template on UCCCfS was hugely useful to moving forward and SAUDE continue to work with EAUC-Scotland in this area.</p> <p>Reporting is a challenge. Consistent data is hard to get and aligning submissions is not easy. Quality data is hard to achieve. This requires significant support.</p> <p>Carbon from gas is going down, recycling rates are improving, scope 3 emissions is still not clear, electricity usage is going up.</p> <p>Estates are moving through acquisitions, capital programmes, changing estates, longer opening hours, output is higher, state of the art research labs and equipment also are very carbon intensive. This all poses a huge challenge.</p> <p>SAUDE is committed to working with EAUC-Scotland to address these challenges.</p>	
7	<p><u>Workshops</u></p> <p>Participants broke up into 3 groups to contribute to core questions asked surrounding the EAUC-Scotland programme 2014-2017.</p> <p>For a write up of these discussions, please see here.</p>	

Minutes by Hanna Plant, Scotland Project Officer
March 2014